

BC LACROSSE ASSOCIATION

FIELD DIRECTORATE OPERATING POLICY

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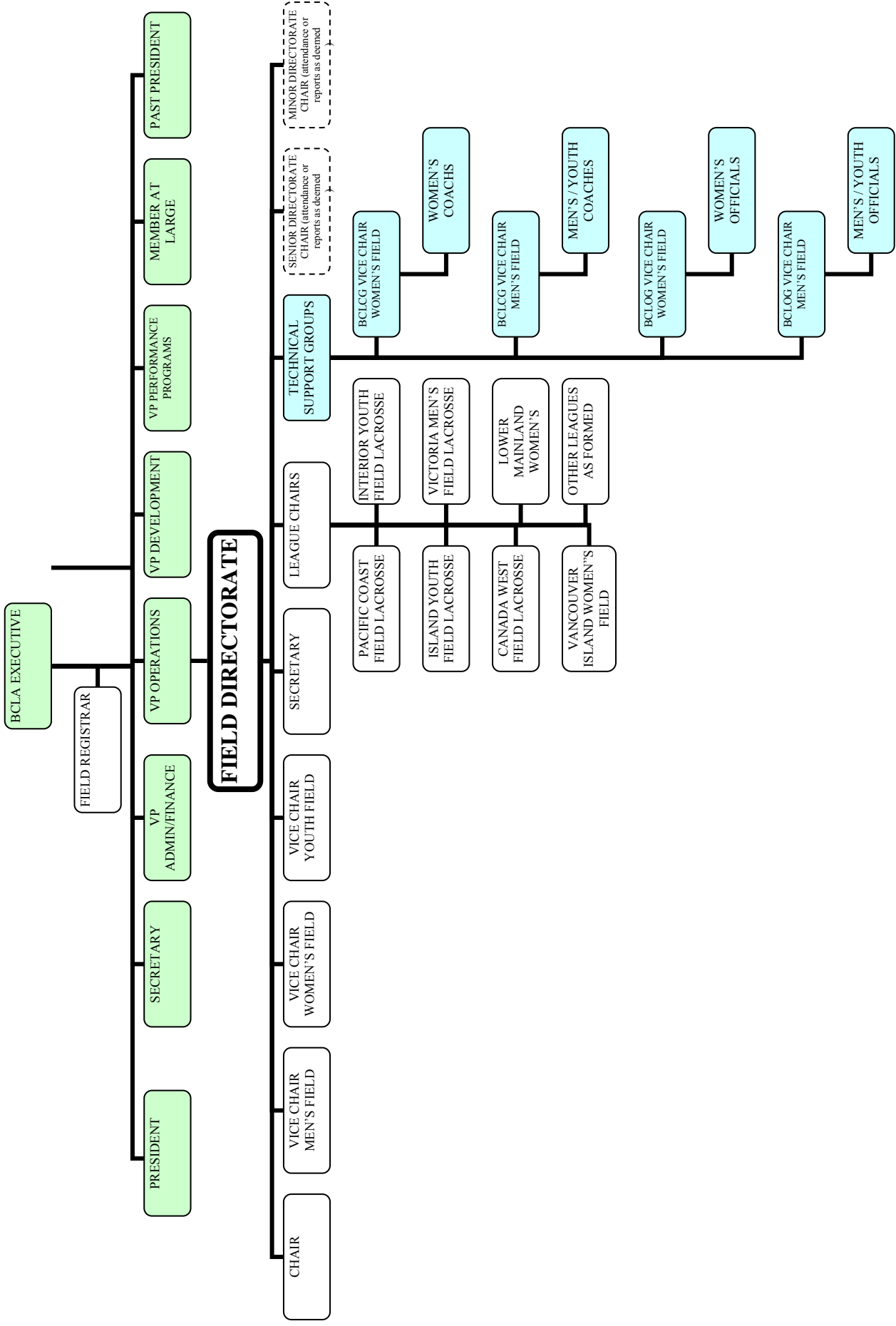
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FIELD DIRECTORATE COMMUNICATION CHART

October 2017



FIELD DIRECTORATE OPERATING POLICY

MISSION STATEMENT

To strengthen and expand the participation, interest and support in Field Lacrosse, by developing and/or enhancing youth, women's and men's programs, at both the recreational and competitive levels in BC. All regulations apply, equally to all sectors of senior, youth and women's field lacrosse, except where noted.

REGULATION 1: JOB DESCRIPTIONS

FIELD DIRECTORATE CHAIR

- Responsible to the VP of Operations of the BCLA
- To act as direct liaison with the BCLA executive and the Technical Director
- Will be elected to a two-year term in even numbered years
- To chair all Field Directorate meetings

FIELD DIRECTORATE PAST CHAIR

- Shall act as a liaison between the previous and current Field Directorate
- Will help maintain the continuity and direction of the Field Directorate, and will act as mentor to the newly elected Field Directorate Chair and Vice Chair when necessary
- This position will be immediately following the individual's final term as Chair
- Is a voting member of the Field Directorate

SECRETARY

- Assist Chair with duties as required.
- Responsible to attend and record minutes of all meetings and for the distribution of said minutes.
- Forward ratified commissioner contact information to the BCLA Office.
- Keep database of association contacts current.
- Elected for a two-year term in even numbered years.

REGISTRAR

- Responsible for the administration and filing of all player registration forms and team declaration for all divisions.
- To provide year-end registration statistics and have them available for the hosts of the Provincials.
- To ensure that registration forms are updated and available to the membership at the beginning of each season.
- The Registrar shall appoint assistants as needed.

VICE CHAIR - YOUTH

- Will be the contact for all youth teams for the BCLA Field Directorate
- Will assist in the development of youth programs in BC
- Make sure that all provincials run smoothly by working with the host association
- Will be the liaison between the BCLA Field Directorate and the Leagues
- Will oversee the U18, U15, U13, U11, U9 and U7 age divisions
- Will be elected for a two-year term in odd numbered years.

VICE CHAIR - MEN'S FIELD

- Will be the contact for all men's teams for the BCLA Field Directorate
- Will assist in the development of men's programs in BC
- Make sure that all provincials run smoothly by working with the host association
- Will oversee any teams attending national championships
- Will be elected for a two-year term in odd numbered years

VICE CHAIR - WOMEN'S FIELD

- Will be the contact for all women's teams for the BCLA Field Directorate
- Will assist in the development of women's programs in BC
- Make sure that all provincials run smoothly by working with the host association
- Will be elected for a two-year term in even numbered years.

LEAGUE CHAIR OR DESIGNATE

- Submit Executive list of your league to the Field Directorate
- Chair League meetings as required
- League agreement must be submitted to Field Directorate by June 30th of each year
- Written League reports must be submitted to the Secretary one week before Field Directorate meetings.

HIGH SCHOOL LEAGUE CHAIR OR DESIGNATE

- Chair league meetings as required.
- Position will be appointed by the Directorate and will not carry a vote.

COMMISSIONERS

- Rule on disciplinary matters for their division assigned, following the Field Directorate Disciplinary rules and the commissioner's package.
- Ensure all teams are tiered properly. Watch for inequality of teams within their league and decide on placement and movement with assigned league committee.
- Making and/or confirming the league schedules for their playing division for their league.
- Any communication between division commissioners and the coaches regarding coach suspensions should include the head coach of the appropriate association and the Vice Chair Men's/Women's Field of the BC Lacrosse Coaches Technical Support Group.

All elections will be held at the Field Directorate Special Session. The Field Registrar will be an appointed position for a one-year term at the Field Directorate Special Session, and will not carry a vote.

Voting members can only vote on General Field Directorate Operating Policies REGULATIONS 1-12, and the area they represent.

Any nomination of an individual for election must be supported by a Member, must include the written consent of the nominee, and must be submitted to the BCLA office 30 days prior to the Special Session.

Nominations will be circulated to the Members twenty-one (21) days prior to the Special Session, and elections will take place at the Special Session. In the event there are no nominations for a position for which an election is to occur submitted within the timelines, an individual may be nominated from the floor of the Special Session.

REGULATION 2: COMMISSION STRUCTURE AND LEAGUE GOVERNANCE

The control of all league competition shall be vested in the league.

The control of inter-league, inter-provincial competition and provincial championship play shall be vested in the Field Directorate who may establish a league to govern such play.

- 2.01 The Field Directorate shall establish leagues to govern youth lacrosse league and playoff competition.
- 2.02 These leagues should consist of:
 - (a) Chair
 - (b) Vice Chair
 - (c) Secretary
 - (d) Treasurer
 - (e) Registrar
 - (f) Female Field Co-ordinator
 - (g) Immediate Past Chair
- 2.03 Membership in a league is comprised of the league executive, commissioners and associations that fall within the boundaries of the league.

REGULATION 3: PLAYING DIVISIONS

- 3.01 The Field Lacrosse Directorate shall govern, promote and supervise competition for league play and the Provincial Finals in the following divisions:

Senior Men's	19 years and over
U18 Field	Under 18 years
U15 Field	Under 15 years
U13 Field	Under 13 years
U11 Field	Under 11 years
U9 Field	Under 9 years
U7 Field	Under 7 years and 5 years old as of January 1 of the playing year
Senior Women's Field	20 years and over
U19 Women's Field	Under 19
U15 Women's Field	Under 15
U12 Women's Field	Under 12
U8 Women's Field	Under 8

All ages are determined as of January 1 of the playing year.

REGULATION 4: PROOF OF AGE

- 4.01 The Registrar of the association shall sign all applications for registrations or designate to which the player belongs, and shall, in the Minor age groups, have visual confirmation of division of proof of age in one of the following forms:
- Government Birth Certificate
 - Certification of Baptism
 - Letter from Registrar or Birth advising that age stated is correct
 - Current Passport
 - Certificate of Indian Status Card
- 4.02 In the event that none of the above is available, the Field Directorate may permit the player to play within its jurisdiction. Such approval shall be forwarded to the BCLA Office and the Field Registrar, and ratified.

REGULATION 5: PROVINCIAL TROPHIES

- 5.01 An association or league must be responsible for the care and safekeeping of any trophy won by it or any of its players. If any trophy is lost or damaged while in the care of the team, or any of its players, the cost of repair or replacement will be charged to that association or league.
- 5.02 All trophies shall be returned to the Provincial Tournament Office by the team responsible for them before they leave the tournament site. Arrangements to remove the award(s) from the tournament site can be made with the approval of the BCLA Office.

Such delivery in good condition shall relieve the team of any further responsibility for the care and safekeeping of the trophy or trophies so delivered.

REGULATION 6: FACILITIES

- 6.01 All Associations must advise League Commissioners and/or Scheduler of their home field(s) location and time availability prior to drawing up the schedule or permission to operate. Before being granted approval, every team must satisfy the League Commissioner that suitable accommodation is provided.
- 6.02 The home association shall provide a timekeeper with stop watch(es) and a scorekeeper, as well as such other equipment as is normally required for the conduct of a game.
- 6.03 The official scorekeeper shall be stationed with the time keepers, and the score sheet must always be kept at field level and available for inspection by the officials.

- 6.04 The home team shall be held responsible for assuring the playing area is suitable for all games to the satisfaction of the officials.
- 6.05 No team may change its home game from one venue to another without prior permission of the League Commissioner. Such permission may be granted only if the move complies with the Regulations.
- 6.06 The playing field for youth levels and up will be consistent with FIL dimensions or as the field space allows.
- 6.07 The U9 and U7 levels may play on a smaller scale field with dimensions consistent with Pinball (Under 9 and Under 7) Lacrosse field dimensions.

REGULATION 7: TOURNAMENTS

- 7.01 Invitational tournaments are encouraged at all levels as a means of giving enjoyment and encouragement to teams and players. Associations, Clubs and Zones wishing to host invitational tournaments must inform the Field Directorate which will sanction the tournament, and pass the information to all associations, clubs and zones.
- 7.02 In order to avoid conflict, the Field Directorate will maintain a master schedule of all invitational tournaments and advise holders of tournaments of open dates.
- 7.03 A Tournament Commissioner must be assigned by and confirmed with League Chairs for each sanctioned tournament from the pool of ratified League Commissioners by October 1. The tournament Host Co-ordinator will contact them to deal with any situation where a potential suspension exists. The Tournament Commissioner will administer the discipline for tournaments, and will do so using the Field Directorate Disciplinary Rules for the current playing year; and will ensure that disciplinary action is consistent with that administered during league play.
- 7.04 No more than two games per calendar day will be scheduled for each team during tournament play. But teams may play up to three modified or mini games (two halves only) during tournament play per calendar day. No player may play in more than the maximum number of games. A copy of the tournament schedule must be submitted to the Field Directorate.
- 7.05 In all leagues for tournament play, only players who are of the appropriate age to play in the specified divisions, or players younger than the appropriate age, may compete. Overage players shall not be eligible for tournament play unless the overage player is a registered member of the younger team and has been sanctioned by the player's home association League. No player may play in more than two (2) games per calendar day by playing on different teams.
- 7.06 All tournament game sheets must be collected by the Commission-approved Tournament Commissioner. Electronic copies of all game sheets must be sent to all League Commissioners for the Leagues of all participating teams within ten (10) days of the tournament's conclusion by the Commissioner. Original game sheets must be retained by the Tournament commissioner. Failure of the Tournament Commissioner to supply tournament game sheets to Commissioners may result in the loss of future tournament sanctioning.
- 7.07 Tournament Co-ordinators cannot ask for any personal information (i.e. birthdates, addresses, etc.) from players, due to privacy issues.
- 7.08 Tournament rules and regulations will be submitted to the Field Directorate prior to receiving sanction. If there are changes or updates, a revised version must be submitted to the Field Directorate at least one week before the tournament. A copy of the rules and regulations as accepted by the Field Directorate will be given to the coach or manager of each team participating in the tournament, prior to the team's first game.

- 7.09 Where there are two or more teams from one Association in U7 and U9, crisscross of players from one team to another, where it is necessary for entry into a tournament and for tournament play only, will be allowed with permission from the Association's President and League Chair. To have players crisscross laterally, this shall be limited to a maximum of four (4) players per tournament entered. Each player is only able to crisscross over laterally a maximum of one (1) tournament in the season.
- 7.10 For the purposes of developing Female field lacrosse, female players playing on a Youth (mixed) team, on application to the Field Directorate Female Field Lacrosse Vice Chair, apply to participate with a Female field Lacrosse team attending a Female field Lacrosse tournament. Games played will not count towards Provincials eligibility. A female registration card must be filled out prior to playing in the tournament.
- 7.11 **Out of Province and out of Country Travel Permits**
- (a) An application form for travel outside of province or country must be completed and submitted to the BCLA Office for approval within the following timelines:
Out of Province – 14 days before the event
Out of Country – 14 days before the event
 - (b) All teams traveling out of country must arrange travel and additional medical insurance of out of country medical needs.
 - (c) Only teams made up of players and coaches duly registered with the BC Lacrosse Association (in the same discipline) or teams made up of players and coaches duly registered under a BCLA-sanctioned program can obtain a travel permit. A list of the team roster including coaches must accompany this travel permit. Coaches are to be identified by their NCCP numbers and certification levels.
 - (d) Traveling teams may only compete against teams or in tournament events approved in this permit. Games must be sanctioned by the recognized lacrosse governing body for that region.
 - (e) Traveling teams must adhere to the rules of competition in which they are participating.
 - (f) Teams participating in any tournament or exhibition series shall abide by the rules of the Host with regard to any minor and/or major suspension, which may be more or less severe than the BCLA Suspension Guidelines. Teams must ensure that any suspensions in force from their local associations are served during the games with game sheets marked accordingly in tournament games covered by this permit. Suspensions may not be served during exhibition games.
 - (g) For all BCLA/CLA sanctioned tournaments, scoresheets must be submitted to the local commissioner within three (3) days of returning home from the tournament. Failure to do so may result in additional disciplinary action and/or suspension of the coach.
 - (h) Traveling teams shall remain subject to the BCLA Operating Policies and Codes of Conduct with regard to disciplinary matters and behavioural conduct. Teams are representing their local associations and the BCLA; therefore, the conduct of the team must be indicative of this responsibility.
 - (i) Teams traveling outside of Canada must follow all CLA and BCLA policies as these teams are now presenting the Canadian Lacrosse Association and the BC Lacrosse Association.

7.12 **Tournaments Hosting Out-Of-Province and Out-Of-Country Teams**

- (a) Associations hosting a tournament must notify the BCLA Office of all teams attending from out of province. Out-of-province teams must have permission from their governing body to attend a tournament in BC. Confirmation of permission must be provided by the visiting teams' governing body to the BCLA Office two weeks prior to the start of the tournament.
- (b) Any team from out-of-province/out-of-country attending a tournament within BC must provide proof of insurance with a minimum of \$5,000,000 (five million) of liability insurance coverage. Copies of insurance documentation must be provided to the BCLA Office two weeks prior to the start of the tournament.

7.13 **Cross-Border League Play**

- (a) British Columbia teams playing in a league based outside of the Province of BC must be properly registered with the BCLA and an out of province or out of country travel permit must be filed with the BCLA Office before league play starts. The team must have permission from their local governing authority in order to participate in the out of province/out of country league and must inform the appropriate Directorate of their intent to play in an out of province league before league play commences.
- (b) Out of province teams playing in a British Columbia-based league must have proof of basic medical coverage in BC, extended health insurance, and proof of liability insurance before playing in BC. The players must be properly registered with their teams and the team must have permission from their local governing authority to participate in the BC-based league, as well as permission of the local BC authority. The local BC authority must inform the appropriate Directorate of the out of province/country team's participation before league play commences.

REGULATION 8: CAMPS/SKILLS DEVELOPMENT SESSIONS/CLINICS

- 8.01 Associations wishing to host any camps/skills development sessions/clinics must apply to the Field Directorate through the BCLA Office a minimum of four weeks prior to the first day of the camp/skills development session/clinic.
- 8.02 The application will be reviewed by the BCLA Office and approved by the Field Directorate Chair (or designate).
- 8.03 All of the following rules must be followed or the camp will not be a BCLA-sanctioned event and will not be insured under the BCLA Liability and/or Accident Medical/Dental Insurance program. It will be the responsibility of the Member Association to ensure that:
 - 1. All players must be currently registered with the BC Lacrosse Association.
 - 2. All Camps/Skills Development Sessions/Clinics must have the approval of their Local Lacrosse Association Executive/Board. This is confirmed by the Local Association President's signature on the form.
 - 3. All Camps/Skills Development Sessions/Clinics must have the approval of the BC Lacrosse Association.
 - 4. All instructors, including senior/youth field lacrosse athletes who are participating as instructors, must have the appropriate NCCP Coach Certification or other recognized Coaching Certification if from out of Country.
 - 5. All adult instructors have completed a criminal record check within the last three years.
 - 6. Any youth field lacrosse athletes assisting instructors with camps/skills development sessions/clinics must wear all appropriate protective equipment, including a mouthguard.
 - 7. All camps/skills development sessions/clinics must be held within the boundaries of the local association applying to host the camps/skills development sessions/clinics, or with the approval of the local Association President of affected club.
- 8.04 A skills development session or clinic is an event intended to introduce players to the game or to enhance player skill and development. It should be free of charge for all participants. It may include development drills and other activities of the participants.

- 8.05 Players register and participate on an individual basis (not as part of a team). Any skills development sessions or clinics may include short scrimmage matches to assist in development, but is not the appropriate venue for team versus team play. Such play shall be considered non-sanctioned.
- 8.06 Associations wishing to host skills development sessions or clinics must advise the league Chair who, in turn, will advise the Field Directorate so that a record of skills development sessions or clinics may be held by the Field Directorate and BCLA.
- 8.07 The registration for skills development sessions or clinics should be free of charge; a minimal fee may be charged to cover operating costs.
- 8.08 Skills development sessions or clinics may be used to introduce new players to the sport and it is the Host Association's responsibility to ensure any new/non-BCLA registered players wear appropriate safety equipment, and that a parent/guardian has completed a registration form and liability waiver before the child can participate in the skills development sessions or clinics. Copies of these completed forms must be retained by the Home Association.

REGULATION 9: TRANSPORT AND SUPPORT

- 9.01 Within the confines of budget, the BCLA may offer assistance to conveners or designates at Provincial Championships, National Championships or invitational tournaments.

REGULATION 10: CONDUCT

10.01 General Conduct

Coaches, assistants, managers, trainers and bench personnel should be registered with the team.

Every participant in lacrosse is responsible for proper observance of the BC Lacrosse Association Constitution and By-laws, Operating Policies, Rules and Philosophy. BCLA members should place the betterment and welfare of lacrosse and their players above their personal, team and association interests.

It is the responsibility of the BCLA members to promote and foster good conduct of all team personnel and supporters at all lacrosse functions, and help ensure respect for all lacrosse officials, umpires, participants and spectators.

Team and association personnel and supporters should refrain from approaching any official or member of the Field Directorate at or immediately following a game with reference to situations within that game.

All members and supporters of all teams and associations, when in public and recognized as lacrosse members and supporters, must conduct themselves in such a manner as to always enhance the image of lacrosse.

Associations will be responsible for team personnel, association personnel, and supporters (fans) who abuse (verbally or physically) any volunteers in any official capacity or spectator, and will be subject to disciplinary action by the Field Directorate.

10.02 Alcohol and Drugs

No one involved in a lacrosse game or practice should be under the influence of alcohol or drugs, nor should alcohol be consumed before, during or after a game or practice. Alcoholic beverages and drugs are prohibited at game or practice sites, and dressing rooms.

10.03 Player Tampering

Player tampering shall be recognized when a coach, association or team official acts in a manner encouraging or enticing a player from another team to: hold out or delay registering; request a release or transfer; join another team, association, club or zone.

10.04 **Maintenance of Order**

All persons, including those paying admission or receiving passes, who attend games under the jurisdiction of the BCLA, shall be deemed to have agreed that they were admitted on the condition that they abide by the rules and philosophy of the BCLA, even to the extent that they may be ordered removed from any or all playing sites (including areas reserved for spectators).

REGULATION 11: AMENDMENTS

- 11.01 Field Directorate Special Session is to be held the month of April, with the date being determined by the Field Directorate Executive.
- 11.02 The Operating Regulations of the Field Directorate shall not be altered except at a Special Session of the Field Directorate, and shall be made only by a majority vote of the members voting thereon.
- 11.03 Notice of the proposed amendments shall be given in writing to the BCLA Office at least forty-five days before the day of the Special Session, and the proposed amendments shall be circulated to the member/club/association at least thirty days prior to the Special Session.

REGULATION 12: SUSPENSIONS

- 12.01 All Suspensions are to be made by the Commissioner in charge of the League.
- 12.02 A Commissioner may not levy a suspension of more than five games to any one person per infraction. With the exception of Coaches/Bench Personnel, he/she may recommend further suspensions in writing to the governing Commission.
- 12.03 If any Coach/Bench personnel receives a five-game suspension from a League Commissioner, the Commissioner may recommend in writing that a further suspension may be warranted by the BCLCG. The Commissioner may at any time ask the BCLCG to investigate the conduct or ethical behaviour of a coach or bench personnel without handing down any suspension. Results of these actions must be related in writing back to the Commissioner and the governing Commission.
- 12.04 In event a Commissioner asks for a levy of more than five games, there shall be a hearing. With the exception of Coaches/Bench Personnel, the hearing will be at the call of the governing Commission Chair.
- 12.05 A written report, including referee's report and game sheet, will be provided to the Commission Chair by the Commissioner making the request, and it shall be required that a Commissioner interview, prior to the hearing, the person accused of the infraction.
- 12.06 If a Coach/Bench staff is involved, a written report, including referee's report and sheet must be provided to the BCLCG Chair by the Commission making the request. The Commissioner may be requested to attend the BCLCG Conduct Committee hearing.
- 12.07 A member may receive an initial verbal notification of a fine, suspension or decision directly face to face or by telephone. This must be followed by a formal written notification presented, faxed, e-mailed or mailed and post-marked within seventy-two (72) hours to the member after initial verbal notification.
- 12.08 The suspended person and his association President are to be notified in advance of any hearing, and may be present and be allowed to speak on his behalf. At a provincial championship, the team head coach will be notified if the President is not present. See General Operating Policy Regulation 11 for the Jurisdiction of suspensions.
- 12.09 (a) A suspended player may only serve the suspension during games played by the team the player is officially registered with.

- (b) While under suspension, a suspended player cannot be on the players' side of the field prior to or during his/her team's game(s). The suspended player can watch the game, with the spectators, from the opposite side of the player's bench.
- 12.10 (a) A suspended coach may only serve the suspension during games played by the team the coach received the suspension for; however, a coach is suspended from all bench activities until such suspension is served.
- (b) While under suspension, a suspended coach cannot be at the game venue prior to or during his/her team's game(s).
- 12.11 Any suspension up to and including five games are not subject to appeal.

YOUTH FIELD OPERATING POLICY

REGULATION 13: YOUTH PLAYER AND COACH REGISTRATION

- 13.01 Only associations or clubs registered with the BCLA may sign players. These may be Field Clubs or Executive branches of existing lacrosse clubs.
- 13.02 Registration of the above association and other obligations to the BCLA shall entitle an association to register players with the Field Directorate
- 13.03 The onus of being properly registered is the responsibility of the Associations or teams, and not the BCLA.
- 13.04 Each Association is responsible to enter and maintain the Association's players on the BCLA on-line player database. Associations with less than 40 players are encouraged to use the BCLA on-line registration system, and those with 41 or more players are required to use the BCLA on-line registration system (whereby parents register on-line with their local Field Lacrosse Association).
- 13.05 (a) The Club/Association must submit one copy of each player's BCLA-approved, completed Youth Field registration form and waiver for those players who register manually. Also required is a team list generated from the on-line database and any applicable signed supporting forms (Player Transfers, Playing Down forms) and required fees to the BCLA Office by October 31 of each playing year (Sept-Aug).

Additional Youth Field players may be added up to November 30 upon approval of the League Commissioner and League Executive.
- 13.06 All players signing certificates and all clubs/associations accepted into this Association do so on the understanding that they agree to come under the jurisdiction of the BCLA until released by the Association.
- 13.07 (a) A team must have a minimum of ten (10) properly registered players by October 31 of the playing season; otherwise, that team will be disallowed from regular scheduled games, excluding the U7 Field Division. The U7 Field Division shall be allowed a minimum of eight (8) registered players (Reg 18.02).
- (b) Any team found guilty of playing an unregistered player during a regularly scheduled game (league, tournament, exhibition and provincial) shall forfeit all games won during which said player was a participant. The home association will be fined \$250 if a player has played is found to be unregistered, defined as registered in the BCLA player database and all required, completed registration forms in the hands of the League Registrar (prior to Oct 31 deadline) or BCLA Registrar.
- (c) No player registrations will be accepted after October 31 without first obtaining the League's approval (see Regulation 9.05). The League Commissioner will not be able to approve any registrations after November 30.

- (d) All players must be registered on-line and their registration cards must be in to the Field Registrar within forty-eight (48) hours of their first game. A copy of the registration card must be faxed or e-mailed to the League Registrar, Field Registrar, and Division Commissioner prior to the player's first game.
 - (e) To register these late players, the association will obtain approval from the League Commissioner. The Association Registrar or the League Registrar will provide an electronic copy of the registration to the Field Directorate Registrar supplying the player's name, address, birthdate, medical number, insurance waiver, and applicable team information. The Field Directorate Registrar will add the player's name to the appropriate team list and update the registration database. Within five (5) days, the Association Registrar or the League Registrar will provide to the BCLA Office the original registration forms.
- 13.08 No player may sign with two associations in any year (unless properly released).
Exception: A female wishing to play Youth Field Lacrosse and Women's Field Lacrosse may do so within the same playing season, provided they are registered for both disciplines with their home association.
- 13.09 All coaches in the Field Directorate shall comply with the regulations and certification outlined in REGULATION 11 of the BC Lacrosse Coaches Technical Support Group Operating Policy.
- 13.10 The Club Registrar shall provide Team Rosters for all club teams to League Commissioners by the end of October 31st. League Commissioners are responsible to report discrepancies between association-supplied rosters and team-supplied rosters (game sheet roster) to the Association President as well as their League Chair.

REGULATION 14: YOUTH MOVES

All players must sign and play with the associations which administers lacrosse within the boundaries in which that player permanently resides.

- 14.01 Upon request, a parent or legal guardian may be required to provide two (2) of the residency validation documentation below, if requested by the association registrar or the league. All bills must be current. Accepted documentation is:
1. Property tax bill where the primary residency grant has been claimed
 2. Hydro Bill
 3. Gas Bill
 4. Cable or Satellite Bill
- If none of the above documents can be provided because the parent/guardian rents and does not pay own utilities, then the following shall apply.
1. A letter from the Landlord verifying rental agreement AND
 2. Driver's License or other Government issued ID with current address
- 14.02 If a player does not want to play with the home association, the player must obtain a release from the home association. With the written permission of the player's home association, local league may approve a move to an association other than that in which the player lives. A copy of the release must accompany the team registration form to the Field Registrar and the BCLA office.
- 14.03 If there is a dispute, the League, after receiving a formal written request from the player's parent or guardian, will have the right to place the disputed player to an association where the League feels would be in the best interest of the league and the player.
- 14.04 If the player has played the two previous consecutive seasons with same association as an eligible player (living within that association's home areas or properly released), the player is

considered grandfathered with that association and has the option of signing and playing with either his/her home association or the association he/she previously played for.

- 14.05 If an association signs an ineligible player the team of this ineligible player will forfeit all points earned until the player has been correctly registered.
- 14.06 A player who is signed with an association and moves to another area during the playing season must receive permission from the Division Commissioner of his/her new area before he/she is eligible to play with a team in the new area.
If, after the declaration date, the team in which said player will be playing for will be allowed to resubmit their team declaration.
- 14.07 Where no team is available within the players' age group, the player may play for another association with written release from his/her home association and written approval by the local league for the current playing season only. This release may not be counted as a grandfathering year. A copy of the release must accompany the team registration form to the Field Registrar and the BCLA office.
- 14.08 No player may play with two associations in any year unless the requirements of Regulation 14 or 13.08 are satisfied.
- 14.09 If there is a dispute, the League will have the right to place the transferring player to the association where the League and Division Commissioner feel it would be in the best interest of the league and the player.
- 14.10 Neighbouring associations may agree to boundaries that are different from municipal boundaries. A copy of the agreement must be filed with the League and a copy given to the BCLA Office for safekeeping. (This does not disallow any previously established boundaries agreed upon).
- 14.11 Any player found participating in any lacrosse-related activities with a team that the player is not officially registered with will have his/her release request automatically denied.

REGULATION 15: YOUTH TEAM SIZE

- 15.01 No team under the jurisdiction of the Vice Chair Youth Field shall have more than twenty-five (25) signed players, except with special permission of the Field Directorate. The Field Directorate shall ratify such exceptions.
- 15.02 Minimum of number of registered players as per Regulation 13.07 (a).
- 15.03 Associations may not cap or waitlist any player until they have reached a roster size of 23.

REGULATION 16: YOUTH PLAYING UP

- 16.01 A player may play up one division or calibre higher than that in which he/she is registered, with the written permission of lower level coach.
- 16.02 A team may participate in a higher calibre sanctioned tournament without impacting team or player eligibility.

REGULATION 17: MOVEMENT – YOUTH TO SENIOR

- 17.01 No player qualified to play within the jurisdiction of the Youth Division shall sign a senior player registration form.
- 17.02 If there is no league for an age group, a player may play up two age groups.
- 17.03 Violation of any of the above shall result in suspension of the Minor Coach and/or the Senior Coach of the team for whom he/she played.

- 17.04 The coach is responsible to approve the call-up and to notify the Commissioner. The Senior Coach is to ensure that the call-up form has been signed by the Minor Coach authorizing the player.

REGULATION 18: YOUTH TEAM DISBANDING

- 18.01 Proof of a team disbanding shall be written notification to their league chair and league commissioner. On proof of a team disbanding, players are automatically released. If said team is a member of an organized league, the players shall not join one team, but shall be distributed among the remaining teams of the league, by the Division Commissioner and League Committee, with written confirmation.

Disbanding of a team means a team disbanding within a playing season, not after league season games are finished

- 18.02 Associations/teams must resubmit their team declarations if they have received disbanded players after the declaration date (14.06). If an association/team does not resubmit after receiving a disbanded player, it may result in that player being ineligible for Provincials. Timeframe to be determined by the Field Directorate

REGULATION 19: YOUTH - COACHES

- 19.01 All leagues are required to have a position of "Coaching Coordinator". This person's role will be responsible:
- For the liaison between the BCLCG Vice-Chair Men's Field and the respective Association or Club Coaching Coordinators
 - To forward all coaching requirements and/or problems to the BCLCG.
 - To participate in selection of zone coaches for zone "All-Star" teams when required.
 - To ensure all deadlines are adhered to by the Association or Club Coaching Coordinators
 - To act as a member of the Discipline Committee when required.
 - To attend all meetings of the BCLCG.

REGULATION 20: YOUTH - OFFICIALS

- 20.01 For each scheduled League game, all member associations must provide on field and in uniform, a minimum of two referees, all of which must be certified as a field lacrosse referee for the current playing season.
- 20.02 All Associations must ensure that they have a minimum of one referee per age group, or equivalent, all of which must be certified as a field lacrosse referee for the current playing season. An exception may be brought to the Field Directorate prior to September 15th for those Associations experiencing difficulties in adhering to this rule.
- 20.03 Every league in British Columbia must have a League Chief Referee. The league must submit their selected candidate to the Head Referee of the BC Field Directorate for approval. Only after approval by the Head Referee shall the league's Chief Referee be recognized. If a candidate is not submitted to the BC Field Directorate Head Referee by October 1st of the playing year, the Chief Referee may be appointed by the BC Field Directorate Head Referee.
- 20.04 Every tournament held in British Columbia must have a Referee-In-Chief. The tournament organizers must submit a candidate to the BC Field Directorate Head Referee no later than four weeks prior to the start date of the tournament. If such a candidate is not nominated by said time, a Referee-in-Chief may be appointed by the BC Field Directorate Head Referee. The candidate will only be recognized as Referee-in-Chief of the tournament upon approval of the Head Referee of the BC Field Directorate. This will apply to all tournaments including Provincial Championships and International tournaments. This will also be the process through which a Referee-in-Chief will be nominated for National Championships and International Championships hosted in British Columbia.

- 20.05 An official shall not referee a sibling, child, parent or immediate relation whether by blood or relationship except in extenuating circumstances and agreed to by both teams. Both coaches must sign the top of the scoresheet to verify agreement prior to the start of the game.

REGULATION 21: YOUTH PLAYING RULES

- 21.01 All games shall be played according to the playing rules set down by the Field Directorate, and ratified by the executive, prior to September 1st of the playing year.
- 21.02 The Field Directorate will instruct member associations they must adhere to the FIL rules, CLA rules and policy, and to the BCLA Field Directorate Operating Policy as written.
- When traveling out of BCLA governed areas, teams must adhere to host governing rules as well as the BCLA Policies.
- 21.03 Where there are two teams from one Association playing in one league, there is to be no movement of players from one team to another, and back and forth, after October 31 of the playing year. If said infraction occurs after October 31 of the playing year, the player would be eligible for his/her registered team only. Any team found guilty of playing an ineligible player during a regularly schedule game shall forfeit all games won during which an ineligible player was a participant. Should this occur in the playoffs, then, only the games played in the playoffs will be awarded to the opposing side.
- 21.04 No team or player may be scheduled for, or play in, more than two regulation length games per day, and no more than three mini-games (2 x 25 minute halves) per day. Exceptions for goalies may apply.
- 21.05 Team standing in scheduled leagues shall be determined as follows:
- A win shall count for two points
 - All draws or tied games, one point to each team
- 21.06 In the event of a team defaulting a game, any legitimate expenses incurred as a consequence of the default shall be reimbursed by the defaulting association/club. The expenses will be paid to the non-offending association/club within thirty (30) days of the receipts received.
- 21.07 In the event of a defaulted game, the non-offending team shall be awarded a goal and shall be awarded two (2) points in league standings.
- 21.08 In the age groups of U9 and below, no player shall play more than one-half of the game at the positions of Attack or Big Stick.
- 21.09 In the age groups of U9 and below, no team shall play a stationary zone defence within their defensive restraining line when the teams are at even strength.
- 21.10 If a game cannot be completed (weather, lightening, medical, etc.) it will be considered completed if 3 complete quarters or 75% of the playing time has elapsed. A game that has not reached the 75% requirement, is considered a suspended game, and if this game is replayed on another day it must be replayed from the beginning. The final decision on whether a game is complete or suspended is made by the game official and must be noted and initialed on the game sheet by the official making the ruling.

REGULATION 22: YOUTH CHAMPIONSHIPS AND U11 PROVINCIAL TOURNAMENT

- 22.01 (a) The Provincial championships of the Field Lacrosse Directorate shall consist of the U18, U15 and U13 series in Tier 1 and Tier 2, if deemed desirable by the Field Lacrosse Directorate.
- (b) A Provincial tournament shall be held for all teams in BC at the U11 age division, if deemed desirable by the Field Lacrosse Directorate.
- 22.02 The winners of the Provincial Championship shall be declared British Columbia Champions.

22.03 (a) At the scheduled meetings, the Field Directorate may decide the number of teams to enter the Provincial Championships.

(b) All leagues will play down to the following allotted number of teams per tier:
Lower Mainland 5 Teams
Vancouver Island 2 Teams
Interior 1 Team

(c) Numbers may be altered by the Field Directorate to fill any vacancies or to make allowances for participation by leagues in developing areas.

Only one team from a developing area may participate if all spots are allotted. If more than one team declares from a developing area, then a playdown occurs to fill the allotted spot. If this is not feasible, then the Field Directorate will determine which team will be allotted the spot.

(d) Where there is a vacant Provincials position, top ranked/seeded teams from either of the remaining leagues (i.e., PCFLL, VIYFLL, IYFLL) who have not yet already obtained a spot for Provincials will play a single "Wild Card" game (CLA rules) to determine who will fill that vacancy. This game will be played at a neutral field as determined by the Field Directorate. When the Provincial Division Host League or Association has a team from their area (i.e., PCFLL indicates a Burnaby team), the tier or division playing in the "Wild Card" game, the travelling team will be the Provincial Host Association or that League's team. If the "Wild Card" game is not able to be played due to weather related events and/or field closure, the BCLA tie break rule number 9 in the Provincial Directive will be implemented. This means the Field Directorate will draw a team name for the final Provincial position from the two eligible "Wild Card" teams.

22.04 **Host Obligations**

It shall be the duty of any group hosting a Provincial Championship to ensure that the bench officials will be of neutral standing for any game which:

- determines finalists for a provincial championship
- determines a provincial champion
- determines any medal winner

This shall be ensured and enforced by the Chair of the tournament and/or the Referee-in-Chief of the tournament.

22.05 **Control**

(a) The control of all Provincial Championships is the responsibility of the Convener who shall be appointed by the Field Directorate.

(b) The Field Directorate will have the final authority, with rationale, to make sure the teams are placed in the appropriate tiers for Provincial Championship games to the best of its ability. This placement would take place at the December meeting of the Field Directorate following the declaration deadline. Should a team be moved, they would have the opportunity to withdraw their declaration by 4 pm on the second Friday in January, without fines (indicated in 22.10).

The Vice Chair-Youth will notify by electronic means the League Chair and the Association President of the team's tier change within 48 hours of the December meeting. Field Directorate rationale is to be documented and made available to the affected League Chair, Association President and Commissioner within 48 hours of the December meeting.

22.06 Applications for upcoming year to host provincials are due to the Field Directorate Chair by August 15th along with budget. Announcement of who will be hosting provincials shall be made no later than November 1st of the current playing season.

- 22.07 Qualifiers will be declared as per Playoff Directive.
- 22.08 (a) Provincial Championships shall be held for qualifying U18, U15 and U13 Field divisions.
(b) Associations can apply to host a year-end tournament or jamboree for U11, U9 and U7 divisions.

22.09 **Eligibility**

To be eligible to play in a provincial championship tournament, a team must have played a minimum of eight league, sanctioned tournament games, or playoff games, or combination of, during the current year as a team. Exceptions will be reviewed by the Field Directorate.

PLEASE NOTE: In the case of the development areas in BC (i.e., Zones 1,7,8), the exception to this rule will apply to facilitate growth in underdeveloped field lacrosse areas of the province.

To be eligible to play in a Provincial Championship tournament, a player playing up a division or calibre must have played a minimum of three league, sanctioned tournament games, or playoff games, or combination of, during the current year with that team. Proof of game sheets must be presented to the playoff director, upon checking in at the provincials. A copy of the original team registration form will be used to verify the declared team roster at the coaches meeting.

Youth players can only participate in one Youth Provincial Championship and must have played in a minimum of fifty percent (50%) of all scheduled league games with that team, excluding players playing up one age group or calibre. Exceptions can be made for the position of goaltender. All exceptions must be approved by the Field Directorate.

A league must operate successfully for three (3) consecutive years to be considered viable and eligible for national championships.

22.10 **Declaration Forms**

The BCLA Office must receive declaration forms for provincials along with an attached roster and payment for entry into provincial playdowns by the date set by the Field Directorate for the playing season. Failing this will result with the said team becoming ineligible for the provincial playdowns and provincials of the playing year.

If a team withdraws from participating in the Provincial Championship Tournament after declaring, the parent club shall be subject to a \$1,500.00 fine per team that withdraws. Additionally, if a team withdraws within 14 days prior to the start of the Provincial Championship Tournament, the parent club shall be subject to a \$3,000.00 fine per team that withdraws. Outstanding fines not paid by the first day of registration of the following season will result in all player registrations for that association to be suspended until the fine is paid.

If a team withdraws from the U11 Provincial tournament after declaring, the parent club shall be subjected to a \$500 fine per team that withdraws if that team withdraws less than 14 days prior to the start of the tournament. Outstanding fines not paid by the first day of registration the following season will result in all player registrations for that association to be suspended until the fine is paid.

Declaration forms will not be accepted if the team has declared to play in a division lower than their League placement.

The registered player names recorded on the declaration form will form the final roster for Provincial Championships and the only changes permitted will be to delete registered players who will not be participating due to not meeting qualification requirements, injury, etc. or to add any call-up players who have met the minimum requirements of the youth league.

22.11 **Venue**

It is the responsibility of the Field Directorate to set dates and places of all provincial championships. The locations shall be chosen from applications received from Associations, Clubs, or Zones wishing to host all levels of play. The host responsibilities of the Associations, Clubs or Zone to host provincial championships will be declared by the Field Directorate.

22.12 Trophies

Medals, plaques and awards will be provided by the BCLA for all championships. Gold, Silver and Bronze, as well as participation gifts, will be awarded in the U18, U15 and U13 Field provincial championships. Individual MVP awards will be supplied for one player of each team per game, in all U18, U15 and U13 divisions. There will also be one Tournament All- Star chosen for each Tier #1 and Tier #2 Provincials. The ordering of trophies through the BCLA Office and distribution will be the responsibility of the Field Directorate. Provincial Hosts will supply qualified Bench Officials and a committee room for all officials. Provincial Hosts will be reimbursed expenses for field time, balls and referees.

22.13 The coach of record may be substituted only as per section 1.03 of the BCLCG Operating Policy.

22.14 The financing of the Field Lacrosse Provincial Championships will be declared by the BCLA Field Provincial Host Agreement. Any sponsorship secured by the BCLA shall in no way restrict the ability of any association, club or zone to host the U18, U15 and U13 Field Provincial Championships.

22.15 Youth Provincial Championships must be held on a non-conflicting weekend than the Senior Men's or Masters Provincial Championships and will be held on or after the last week of January and not later than the last weekend of March.

REGULATION 23: YOUTH PROVINCIAL TRAINING CAMPS

23.01 Provincial Training Camps for the purpose of selecting players to attend National Training Camps and/or to participate on Provincial teams shall come under the direction of the Field Lacrosse Directorate in cooperation with member associations.

- 23.02 (a) This includes any National Invitational Tournaments in all divisions.
(b) To be eligible to participate in a Provincial Training Camp, players must have been duly registered within the Field Lacrosse Directorate for the previous playing season.

Please Note: BY-LAW IX: COMMITTEES, (i) Team BC Committee, supercedes REGULATION 23.

REGULATION 24: YOUTH TIMELINE

NOTE: Dates that are associated with a specific By-law or Regulation are reprinted in the timeline as a matter of convenience. They will automatically change if the By-law or Regulation is changed. Dates not associated with a specific By-law or regulation will require a motion to change them. If there is a conflict in the dates, then the governing By-law or Regulation will take precedence over the timeline.

December	Provincial Declaration Forms due (2 nd Friday in December)
January 1	Date for determining age level of playing year. (General Reg. 10, FD 3.01)
Jan-Mar	Youth Provincials (FD 22.15)
April	Field Directorate Special Session (FD 11.01)
August 15	Applications for hosting Youth Provincials in next playing year. (FD 22.06)
September	First Nations Trophy/Alumni Cup - Labour Day Weekend
October 1	Deadline for coaches Form 100M and fees to BCLA Office or will be subject to fine. (BCLCG 1.02, 11.03)
October 11	Final date of registration of coach for playoffs (BCLCG 2.03, 11.03)
October 31	Last date for player movement (FD 13.05)
October 31	Youth registration cards and fees due to BCLA Office. (FD 13.05)
November 30	Youth registration closed. (FD 13.05, 13.07)

Exact dates to be determined by the Field Directorate Executive (March, April, Sept)

APPENDIX A:

BCLA FIELD DIRECTORATE POSITION AND ZONE DEFENCE RULES

RE: Field Directorate Operating Policy Playing Rules Sections 21.08 and 21.09

1. All Field Association Coach Coordinators will be advised that they are responsible for the actions of their coaches. They are also to advise **all coaches** in their association that the violation of section 21.08 and 21.09 is **prohibited** in BC Youth Field Lacrosse, as per current operating policy and such action can result in suspension.
2. If any Zone/Association Coaching Coordinator, League Commissioner, BCLCG Executive Member, or Field Directorate Executive, clearly determines a coach is in violation of section 21.08 or 21.09 they are to advise by phone or electronic means the VP of Youth Field Lacrosse for the BCLCG. The VP Youth Field Lacrosse will formally advise the Association Coaching Coordinator/Head Coach and/or President of the incident and it will be their responsibility to ensure that the Coach has been warned and the first infraction has been recorded.
3. If the Coach is again found to be in violation of 21.08 or 21.09 by the above named persons in Paragraph 2, they will advise the VP of Youth Field Lacrosse for the BCLCG. If this is the second infraction the VP Youth Field Lacrosse will advise the League Commissioner to assess an immediate TWO-GAME Suspension, which is not appealable.
4. If found a third time, the Coach will receive an automatic FIVE-GAME Suspension from the commissioner and must attend a hearing called by the Coaches Association. This hearing may determine the future status of that Coach within the BCLCG.
5. It is the responsibility of the Field Directorate Vice Chair - Youth Field to ensure that a complete up-to-date record of such infractions is kept both by the BCLCG and the BCLA Technical Director.

- (d) The original team will remain suspended until such time as the registration cards and fees have been submitted to the BCLA for any remaining players on record as playing in a minimum of one league game. Any applicable league fees must also be paid in full for a team to be considered back in good standing. Players who have not paid their team fees to the suspended team under the jurisdiction of the BCLA shall remain suspended and may not register with any subsequent team until the payment has been made and is on record with the BCLA Field Directorate. Team and player suspensions will carry forward into the next season(s) and in other BCLA jurisdictions until paid in full as per BCLA General Operating Policy Regulation 11.01: Suspensions and Discipline.

REGULATION 27: SENIOR TEAM SIZE

- 27.01 Minimum of ten (10) registered players per team.

REGULATION 28: MOVEMENT – YOUTH TO SENIOR

- 28.01 No player qualified to play within the jurisdiction of the Youth Division shall sign a senior player registration form.
- 28.02 Notwithstanding the forgoing, a Youth Field player of U18 age may play up in a higher league with permission of the Youth player's coach, who must notify the U18 Division Commissioner. A one-game permit must be completed and submitted with the game sheet to the Senior Men's League Commissioner.
- 28.03 Violation of any of the above shall result in suspension of the Minor Coach and/or the Coach of the Senior team for whom he/she played. The Minor Coach is responsible to approve the call-up and to notify the Commissioner. The Senior Coach is to ensure that the call-up form has been signed by the Minor Coach authorizing the player.

REGULATION 29: SENIOR TEAM DISBANDING

- 29.01 Proof of a team disbanding shall be written notification to the Registrar and the League Commissioner. On proof of a team disbanding, players are automatically released. If said team is a member of an organized league, the players shall not join one team, but shall be distributed amongst the remaining teams of the league, at the discretion of the League Commissioner, with written confirmation.

Disbanding of a team means a team disbanding within a playing season, not after league season games are finished.

REGULATION 30: SENIOR OFFICIALS

- 30.01 For each scheduled League game, all member associations must provide on field and in uniform, a minimum of two referees, all of which must be certified as a field lacrosse referee for the current playing season.
- 30.02 All associations must ensure that each of their teams has a minimum of three (3) field lacrosse referees, certified for the current playing season available for refereeing hosted games.
- 30.03 Every league in British Columbia must have a League Chief Referee. The league must submit their selected candidate to the Head Referee of the BC Field Directorate for approval. Only after approval by the Head Referee shall the league's Chief Referee be recognized. If a candidate is not submitted to the BC Field Directorate Head Referee by October 1 of the playing year, a Chief referee may be appointed by the BC Field Directorate Head Referee.
- 30.04 Every tournament held in British Columbia must have a Referee-In-Chief. The tournament organizers must submit a candidate to the BC Field Directorate Head Referee no later than four weeks prior to the start date of the tournament. If such a candidate is not nominated by said time, a Referee-In-Chief may be appointed by the BC Field Directorate Head Referee. The candidate will only be recognized as Referee-In-Chief of the tournament upon approval of the Head Referee of the BC Field Directorate. This will apply to all tournaments including Provincial Championships and International tournaments. This will also be the process through which a Referee-In-Chief

will be nominated for National Championships and International Championships hosted in British Columbia.

REGULATION 31: SENIOR PLAYING RULES

- 31.01 All games shall be played according to the playing rules set down by the Field Directorate, and ratified by the executive, prior to September 1st of the playing year.
- 31.02 The Field Directorate will instruct member associations they must adhere to the ILF rules, CLA rules and policy, and to the BCLA Field Directorate Operating Policy as written.
- 31.03 Where there are two teams from one Association playing in one league, there is to be no cross-over of players from one team to another, and back and forth, after November 1 of the playing year. If said infraction occurs after November 1 of the playing year, the player would be eligible for his/her registered team only. Any team found guilty of playing an ineligible player during a regularly schedule game shall forfeit all games won during while an ineligible player was a participant and will be subject to any league disciplinary fines.
- 31.04 No more than two regulation length games per day and no more than three mini-games (2 x 20 minute halves) per day will be scheduled for each team during tournament play.
- 31.05 The goal average formula will be used in the playdowns and Provincial Championships when deemed necessary by the Convenor and the Field Directorate Vice-Chair - Senior Men's Field. In the event of a tie in points, final standings shall be determined as follows:
- (i) Two teams tied, the winner of game, or games between the two teams advances.
 - (ii) Three or more teams tied, if one team has defeated the other teams, with which it is tied after round robin play, that team shall advance. If this is not possible, the team with the best goal average advances.

GOAL AVERAGE FORMULA

GF divided by the sum of GF + GA = Goal Average

NOTE: Only goals scored in the games between the teams involved in the points tie shall be used in the Goal Average Formula.

In the event that two or more teams are tied with the same number of points and cannot be separated by the Goal Average Formula, the team with the greater number of goals scored against the team or other teams with which it is tied shall be declared the higher team.

- 31.06 In the event of a team defaulting a game, any legitimate expenses incurred as a consequence of the default shall be reimbursed by the defaulting association/club. The expenses will be paid to the non-offending association/club within 30 days of the receipts received.
- 31.07 In the event of a defaulted game, the non-offending team shall be awarded a goal and shall be awarded two (2) points in league standings.
- 31.08 If a game cannot be completed (weather, lightening, medical, etc.) it will be considered completed if 3 complete quarters or 75% of the playing time has elapsed. A game that has not reached the 75% requirement, is considered a suspended game, and if this game is replayed on another day it must be replayed from the beginning. The final decision on whether a game is complete or suspended is made by the game official and must be noted and initialed on the game sheet by the official making the ruling.

REGULATION 32: SENIOR CHAMPIONSHIPS

- 32.01 Applications for upcoming year to host provincials are due to the Field Directorate Chair by August 15 along with budget.

- 32.02 The Championships of the Field Lacrosse Directorate shall consist of the Senior series deemed desirable by the Field Lacrosse Directorate.
- 32.03 The winners of the playoffs shall be declared British Columbia Champions.
- 32.04 The declared British Columbia Champions will have thirty days to announce that they will represent British Columbia in the CLA National Championships. If no commitment has been received from the declared Champions, the second place team will then have the opportunity to represent British Columbia. If neither the first or second place team commits to participate, the BCLA Field Directorate may determine a representative to attend the CLA National Championships.
- 32.05 At the scheduled meetings, the Field Directorate may decide the number of teams to enter the Provincial Championships.
- 32.06 **Host Obligations**
It shall be the duty of any group hosting a Provincial Championship to ensure that the bench officials will be of neutral standing for any game which:
- determines finalists for a provincial championship
 - determines a provincial champion
 - determines any medal winner
- This shall be ensured and enforced by the Chair of the tournament and/or the Referee-In-Chief of the tournament.
- 32.07 **Jurisdiction.**
The jurisdiction of all Provincial Championships is the responsibility of the Senior Men's Vice Chair of the BCLA Field Directorate in conjunction with the BCLA Vice President – Operations.
- 32.08 Qualifiers will be declared as per Playoff Directive.
- 32.09 Provincial Championships shall be held for qualifying Senior Men's divisions. Senior Provincial Championships must be held on a non-conflicting weekend than the Youth or Masters Provincial Championships.
- 32.10 **Eligibility.**
To be eligible to play in a Provincial Championship tournament, a registered team player must have played a minimum of six league, sanctioned tournament games, or playoff games, or combination of, during the current year with that team. Proof of game sheets must be presented to the Senior Men's Field Chair or designate, upon checking in at the provincials. A copy of the original team registration form will be used to verify the declared team roster at the coaches meeting.
A call-up must have a minimum of three (3) league games supported by game sheets.
- Teams wishing to participate in Provincial Tournaments from an area with without a league must apply to the Vice Chair - Senior Men's Field who will bring it forward to the BCLA Field Directorate for approval. Qualifying league games may be waived in developing areas.
- 32.11 **Declaration Forms.**
Declaration forms for provincials attached with a roster and payment of the entry fee payable to the Host Association of said teams to enter provincial playdowns not received by the BCLA Office by the set date by the Field Directorate for the playing season will result in the team being declared ineligible for the provincial playdowns and Provincials of the current playing season. Declaration forms will not be accepted if the team has declared to play in a division lower than their League placement.
- If a team withdraws from participating in the Provincial Championship Tournament after declaring, the club shall be subject up to a \$1,500.00 fine for each team that withdraws. Outstanding fines not paid by the first day of registration of the following season will result in all player registrations for that club to be suspended until the fine is paid.

The registered player names recorded on the declaration roster form must be submitted to the BCLA Office no later than 14 days prior to the Senior Men's Field Provincial Championships and will form the final roster for Provincial Championships. The only changes permitted will be to delete registered players who will not be participating due to not meeting qualification requirements, injury, etc. or to add any call-up players who have played a minimum of three games in the league as supported by game sheet records.

32.12 Venue.

It is the responsibility of the Host Association to set dates and places of the Senior Men's Provincial Championships. The date will not be later than the second week in April. The host responsibilities of the Associations, Clubs or Zone to host provincial championships will be declared by the Field Directorate.

32.13 Awards.

Gold, Silver and Bronze Medals will be provided by the BCLA as per the approved BCLA budget for the Senior Men's Provincial Championship. The ordering of trophies and distribution will be at the discretion of the Host Association.

32.14 The financing of the Senior Men's Field Lacrosse Provincial Championships will be declared by the BCLA Field Provincial Host Agreement. Any sponsorship secured by the BCLA shall in no way restrict the ability of any association, club or zone to host the Provincial Championships.

32.15 The coach of record may be substituted only as per section 1.03 of the BCLCG Operating Policy.

REGULATION 33: SENIOR PROVINCIAL TRAINING CAMPS

33.01 Provincial Training Camps for the purpose of selecting players to attend National Training Camps and/or to participate on Provincial teams shall come under the direction of the Field Lacrosse Directorate in cooperation with member associations.

33.02 To be eligible to participate in a Provincial Training Camp, players must have been duly registered within the Field Lacrosse Directorate for the previous playing season.

REGULATION 34: SENIOR TIMELINE

NOTE: Dates that are associated with a specific By-Law or Regulation are reprinted in the timeline as a matter of convenience. They will automatically change if the By-Law or Regulation is changed. Dates not associated with a specific By-Law or regulation will require a motion to change them. If there is a conflict in the dates, then the governing By-Law or Regulation will take precedence over the timeline.

January 1	Date for determining age level of playing year. (Gen Reg 10, FD 3.01 & Sr. Men's 25.01)
TBA	Last date for registering Men's players (to be decided by the Field Directorate at the beginning of each season depending on playing season)
TBA	Provincial Declaration Forms due to BCLA Office (to be decided by Field Directorate at the beginning of the season depending on when Easter falls)
March	Final declaration roster due to the BCLA Office 30 days prior to the Senior Men's Field Provincial Championships.
April	Men's Provincials (FD Sr. Men's 32)
April	Field Directorate Special Session (FD 11.01)
June 15	Applications for hosting tournaments for upcoming playing year due.
June 30	Deadline for submitting league agreements to Field Directorate (FD 1)
August 15	Applications for hosting Men's Provincials in the next playing year. (FD Sr. Men's 32.01)
October 1	Deadline for coaches Form 100M and fees to BCLA Office or will be subject to fine. (BCLCG1.02, 6.03)
October	Senior Men's CLA National Championships – Thanksgiving Weekend
November 1	Last date for cross-over of players. (FD Sr. Men's 31.03)
December 1	Senior Men's registration cards and fees due to BCLA Office. (FD Sr. Men's 26.03)

Exact dates to be determined by the Field Directorate Executive (April, Oct)

WOMEN'S FIELD OPERATING POLICY

REGULATION 35: WOMEN'S PLAYING DIVISIONS

35.01 The Field Lacrosse Directorate shall govern, promote and supervise competition for league play and the Provincial Finals in the following divisions (as per Regulation 3.01)

Senior Women's	20 years and over
U19 Women's Field	Under 19
U15 Women's Field	Under 15
U12 Women's Field	Under 12
U8 Women's Field	Under 8 and 5 years old as of January 1 of the playing year

All ages are determined as of January 1 of the playing year.

REGULATION 36: WOMEN'S PLAYER AND COACH REGISTRATION

36.01 Only associations or clubs registered with the BCLA may sign players. These may be Field Clubs or Executive branches of existing lacrosse clubs.

36.02 Registration of the above association and other obligations to the BCLA shall entitle an association to register players with the Field Directorate. The Women's Field season shall be September-August.

36.03 The onus of being properly registered is the responsibility of the Associations or teams, and not the BCLA.

36.04 Each Association is responsible to enter and maintain the Association's players on the BCLA on-line player database. Associations with less than 40 players are encouraged to use the BCLA on-line registration system, and those with 41 or more players are required to use the BCLA on-line registration system (whereby parents register on-line with their local Field Lacrosse Association).

36.05 The Club/Association must submit one copy of each player's BCLA-approved, completed Women's Field registration form and waiver for those players who register manually. Also required is a team list generated from the on-line database and any applicable signed supporting forms (Player Transfers, Playing Down forms) and required fees to the BCLA Office by October 31 of each playing year (Sept-Aug).

Additional Women Field players may be added up to November 30 upon approval of the League Commissioner and League Executive.

36.06 All players signing certificates and all clubs/associations accepted into this Association do so on the understanding that they agree to come under the jurisdiction of the BCLA until released by the Association.

- 36.07
- (a) U8 teams must have a minimum number of four (4) registered players; U12 teams must have a minimum number eight (8) players and U15 and U19 teams must have a minimum of ten (10) players by the start of the playing season otherwise, that team will be disallowed from the regular scheduled games..
 - (b) Any team found guilty of playing an unregistered player during a regularly scheduled game shall forfeit all games won during which said player was a participant.
 - (c) Any team may register more players until October 31 of the playing season, and at that time, an updated team list must be sent to the BCLA Office.
 - (d) All players must be registered on-line and their registration cards must be in to the Field Registrar within forty-eight (48) hours of their first game.

- (e) To register these late players, the association will obtain approval from the League Commissioner. The Association Registrar or the League Registrar will provide an electronic copy of the registration to the Field Directorate Registrar supplying the player's name, address, birthdate, medical number, insurance waiver, and applicable team information. The Field Directorate Registrar will add the player's name to the appropriate team list and update the registration database. Within five (5) days the Association Registrar or the League Registrar will provide to the BCLA Office the original registration forms.
- 36.08 No player may sign with two associations in any year (unless properly released).
Exception: A female wishing to play Youth Field Lacrosse and Women's Field Lacrosse may do so within the same playing season, provided they are registered for both disciplines with their home association.
- 36.09 All coaches in the Field Directorate shall comply with the regulations and certification outlined in REGULATION 11 of the BC Lacrosse Coaches Technical Support Group Operating Policy.
- 36.10 The club Registrar shall provide Team Rosters for all club teams to League Commissioners by the end of October 31st. League Commissioners are responsible to report discrepancies between association-supplied rosters and team-supplied rosters (game sheet roster) to the Association President as well as their League Chair.

REGULATION 37: WOMEN'S TEAM SIZE

- 37.01 No team under the jurisdiction of the Field Directorate shall have more than twenty (20) signed players except with special permission of the Field Directorate. The Field Directorate shall ratify the exceptions.
- 37.02 The U15 and U19 division teams must have a minimum of ten (10) registered players per team up to eighteen (18) (Rule 5, page 19, FIL Women's Official Rules). The U8 division team must have a minimum of four (4) registered players. The U12 division must have a minimum of eight (8) registered players.
- 37.03 Associations may not cap or waitlist any player until they have it has reached a roster size of twenty (20).

REGULATION 38: WOMEN PLAYING UP

- 38.01 A player may play up one division or calibre higher than that in which she is registered, with the written permission of lower level coach.
- 38.02 A team may participate in a higher calibre sanctioned tournament without impacting team or player eligibility.

REGULATION 39: WOMEN'S MOVEMENT – U19 TO SENIOR

- 39.01 No player qualified to play within the jurisdiction of the U19 Division shall sign a senior player registration form. She may have her registration form transferred to the Vice Chair – Women's Field after the following conditions are met:

Letters of agreement to the transfer, from the player, the player's parent/guardian, the player's home association and the Senior team the player wishes to transfer to, along with a letter requesting approval, shall be forwarded to the Field Directorate, and shall notify the appropriate Commissioner.

- 39.02 Notwithstanding the forgoing, a U19 Field player may play up in a higher league with permission of the U19 player's coach, who must notify the Vice Chair of Women's Field.

Violation of any of the above shall result in suspension of the player and the coach of the Senior team for whom she played.

REGULATION 40: WOMEN'S TEAM DISBANDING

- 40.01 Proof of a team disbanding shall be written notification to the league chair and the league commissioner. On proof of a team disbanding, players are automatically released. If said team is a member of an organized league, the players shall not join one team, but shall be distributed among the remaining teams of the league, at the discretion of the Division Commissioner, with written confirmation.

REGULATION 41: WOMEN'S OFFICIALS

- 41.01 For each scheduled League game, each team must provide on field and in uniform, at least one certified women's field umpire.
- 41.02 All associations must ensure that each of their teams has a minimum of two (2) women's field lacrosse umpires, certified for the current playing season, available for officiating hosted games.
- 41.03 Every league in British Columbia must have a League Chief Umpire. The league must submit their selected candidate to the Head Umpire of the BC Field Directorate for approval. Only after approval by the Head Umpire shall the league's Chief Umpire be recognized. If a candidate is not submitted to the BC Field Directorate Head Umpire by October 1 of the playing year, a Chief umpire may be appointed by the BC Field Directorate Head Umpire.
- 41.04 Every tournament held in British Columbia must have an Umpire-In-Chief. The tournament organizers must submit a candidate to the BC Field Directorate Head Umpire no later than four weeks prior to the start date of the tournament. If such a candidate is not nominated by said time, an Umpire -In-Chief may be appointed by the BC Field Directorate Head Umpire. The candidate will only be recognized as Umpire -In-Chief of the tournament upon approval of the Head Umpire of the BC Field Directorate. This will apply to all tournaments including Provincial Championships and International tournaments. This will also be the process through which an Umpire -In-Chief will be nominated for National Championships and International Championships hosted in British Columbia.

REGULATION 42: WOMEN'S PLAYING RULES

- 42.01 All games shall be played according to the playing rules set down by the Field Directorate, and ratified by the executive, prior to September 1st of the playing year.
- 42.02 The Field Directorate will instruct member associations they must adhere to the FIL rules, CLA rules and policy, and to the BCLA Field Directorate Operating Policy as written.
- 42.03 Where there are two teams from one Association playing in one league, there is to be no cross-over of players from one team to another, and back and forth, after October 31 of the playing year. If said infraction occurs after October 31 of the playing year, the player would be eligible for her/his registered team only. Any team found guilty of playing an ineligible player during a regularly scheduled game shall forfeit all games won during which an ineligible player was a participant. Should this occur during provincials, then only the games played in the provincials will be awarded to the opposing side.
- 42.04 In the event of a team defaulting a game, any legitimate expenses incurred as a consequence of the default shall be reimbursed by the defaulting association/club. The expenses will be paid to the non-offending association/club within 30 days of the receipts received.

- 42.05 Rules for Women's Field will be stated in the Field Directorate's Provincial Directive included in the coaches package and may be amended by the Field Directorate if necessary. These rules will be binding upon all play during provincials.
- 42.06 In the event of a defaulted game, the non-offending team shall be awarded a goal and shall be awarded two (2) points in league standings.
- 42.07 All Women's teams must be balanced when in a non-tiered league. When an Association has two or more teams in any one league (U12, U15, or U19) those teams must be equally balanced by calibre and strength. Associations that have two or more teams within a league will have until October 31 of the playing year to balance their teams accordingly.
- 42.08 Players within the Women's league may use a crosse which is FIL approved provided the crosse is deemed permissible by the Umpire during the stick-check prior to any league or Provincial game.
- 42.09 With the exception of the goalkeeper, all team members must be dressed uniformly. The goalkeeper's shirt must be the same as her/his team's top and must be worn over her chest and any shoulder/arm pads. The bottom of her/his uniform must be the same predominant colour of her/his team's kilt or shorts, or be a solid dark colour.
- The goalkeeper must wear a chest or body pad, a helmet with a chin strap that must be fastened, a facemask, and an attached throat protector. The distance that the throat protector hangs from the helmet must be less than the diameter of the ball. In addition to the attached throat protector, a wrap-around type throat protector may be worn.
- The goalkeeper may wear padded gloves, shoulder/arm pads and leg pads. All padding must fit securely and not increase the width of the goalkeeper's body beyond the thickness of the padding.
- The maximum thickness of the padding is 3 centimetres (cms). Padded gloves must be tied securely at the cuff and must not have any webbing.

REGULATION 43: WOMEN'S TOURNAMENTS/CHAMPIONSHIPS

- 43.01 The Championships of the Field Lacrosse Directorate shall consist of the Women's series deemed desirable by the Field Lacrosse Directorate.
- 43.02 The winners of the Provincial Championship shall be declared British Columbia Champions.
- 43.03 At the scheduled meetings, the Field Directorate may decide the number of teams to enter the Provincial Championships.
- 43.04 **Host Obligations**
It shall be the duty of any group hosting a Provincial Championship/Tournament to ensure that the bench officials will be of neutral standing for any game which:
- determines finalists for a provincial championship/tournament
 - determines a provincial/tournament champion
 - determines any medal winner
- This shall be ensured and enforced by the Convener and/or the Umpire-In-Chief of the tournament.
- 43.05 **Control.**
The control of all Provincial Championships is the responsibility of the Convener who shall be a member of and appointed by the Field Directorate.

43.06 Applications for upcoming year to host provincials are due to the Field Directorate Chair by August 15 along with budget.

43.07 Qualifiers will be declared as per Playoff Directive.

43.08 (a) Provincial Championships shall be held for qualifying Women's divisions.

43.09 Eligibility.

To be eligible to play in a Provincial Championship or Tournament, a team must have played a minimum of three league, sanctioned tournament games, or playoff games, or combination of, during the playing year as a team. Exceptions will be reviewed by the Field Directorate.

PLEASE NOTE: In the case of the development areas in BC the exception to this rule will apply to facilitate growth in the underdeveloped Women's Field Lacrosse areas of the province.

To be eligible to play in a Provincial Championship/Tournament, a player playing up a division must have played a minimum of three league, sanctioned tournament games, or combination of, during the current year with that team. Proof of game sheets must be presented to the Convenor, upon checking in at the Provincial Championship/Tournament. A copy of the original team registration form will be used to verify the declared team roster at the coaches meeting.

Women's players can only participate in one Women's Provincial Championship/ Tournament and must have played in a minimum of fifty percent (50%) of all scheduled league games with that team, excluding players playing up one age group. Exceptions can be made for the position of goalkeeper, provided that the team uses a set goalkeeper throughout the regular season and does not rotate that position. Exceptions must be reviewed by the Field Directorate.

43.10 **Declaration Forms.**

Declaration forms for provincials attached with a roster and payment to the BCLA of said teams to enter Provincial Tournaments/Championships not received by the BCLA Office by the set date by the Field Directorate for the playing season will result with the said team becoming ineligible for the provincial playdowns and Provincial Tournament or Championship of the playing year.

If a team withdraws from participating in the Provincial Championship Tournament after declaring, the parent club shall be subject to a \$1,500.00 fine per team that withdraws. Additionally, if a team withdraws within 14 days prior to the start of the Provincial Championship Tournament, the parent club shall be subject to a \$3,000.00 fine per team that withdraws. Outstanding fines not paid by the first day of registration of the following season will result in all player registrations for that association to be suspended until the fine is paid.

The registered player names recorded on the declaration form will form the final roster for Provincial Tournaments/Championships and the only changes permitted will be to delete registered players who will not be participating due to not meeting qualification requirements, injury, etc. or to add any call-up players who have played a minimum number of games in the league to meet the qualification.

43.11 **Venue.**

It is the responsibility of the Field Directorate to set dates and places of all provincial championships. The locations shall be chosen from applications received from Associations, Clubs, or Zones wishing to host all levels of play. The host responsibilities of the Associations, Clubs or Zone to host provincial championships will be declared by the Field Directorate.

43.12 **Trophies.**

Medals, plaques and awards will be provided by the BCLA for all championships. Gold, Silver and Bronze, as well as participation medals, will be awarded in the provincial championships. The ordering of trophies through the BCLA Office and distribution will be the responsibility of the Field Directorate. Host Associations will supply qualified Bench Officials and a committee room for all officials. Host associations will be reimbursed expenses for field time, balls and referees.

- 43.13 The coach of record may be substituted only as per section 1.03 of the BCLCG Operating Policy.
- 43.14 The financing of the Field Lacrosse Provincial Championships will be declared by the BCLA Field Provincial Host Agreement. Any sponsorship secured by the BCLA shall in no way restrict the ability of any association, club or zone to host the Provincial Championships.

REGULATION 44: WOMEN'S PROVINCIAL TRAINING CAMPS

- 44.01 Provincial Training Camps for the purpose of selecting players to attend National Training Camps and/or to participate on Provincial teams shall come under the direction of the Field Lacrosse Directorate in cooperation with member associations.
- 44.02 To be eligible to participate in a Provincial Training Camp, players must have been duly registered within the Field Lacrosse Directorate for the previous playing season.

REGULATION 45: WOMEN'S TIMELINE – FALL AND SPRING SEASONS

NOTE: Dates that are associated with a specific By-Law or Regulation are reprinted in the timeline as a matter of convenience. They will automatically change if the By-Law or Regulation is changed. Dates not associated with a specific By-Law or regulation will require a motion to change them. If there is a conflict in the dates, then the governing By-Law or Regulation will take precedence over the timeline.

January 1	Date for determining age level of playing year. (General Reg 10, FD 3.01 & 35.01)
February	Women's Provincial Championship/Tournament
April	Field Directorate Special Session (FD 11.01)
July	Women's National Invitational
August 15	Applications to host Women's Field Lacrosse tournaments for upcoming year.
September 1	Deadline for ratification of playing rules (FD 42.01)
October 1	Deadline for coaches Form 100W and fees to BCLA Office or will be subject to fine (BCLCG 1.02, 11.03).
October 31	Registration deadline Registration cards and fees to BCLA Office (FD 36.04) Last date for cross-over players (FD 42.03)