

PACIFIC COAST FIELD LACROSSE LEAGUE

OPERATING POLICY

2021 - 2022



Revised April 2021

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The following regulations apply to Youth Field Lacrosse and Women’s Field Lacrosse, unless noted in Schedule One – Policies Pertaining to Women’s Lacrosse Only.

A. NAME

The name of the organization shall be Pacific Coast Field Lacrosse League.

B. AFFILIATION

This League shall be subject to the terms and conditions imposed by the Constitution & By-laws and the Operating Policy of the British Columbia Lacrosse Association (BCLA) and the Canadian Lacrosse Association and under the auspices of the BCLA Field Directorate. This policy does not take priority over the policies of those of the governing bodies.

C. PURPOSE

The purpose of the organization shall be to administer the Pacific Coast Field Lacrosse League.

D. OBJECTIVES

- D.01. To promote, foster and govern the game of Field Lacrosse.
- D.02. To provide coaching, instruction, certification and encourage fair play and sportsmanship.
- D.03. To provide guidance to a player, team or club representative should an appeal become necessary due to a suspension or decisions made by a representative of the PCFLL for which a team or club representative may be in a disagreement with.

E. PLAYING AGES

- E.01. Divisions
Playing ages for the PCFLL are governed by the BCLA Field Lacrosse Operating Policy for all playing divisions.
- E.02. Balanced Teams
Having 2 or more teams in an age division tier must be balanced. In U13, U15 and U18, any association declaring two (2) or more Tier 1 teams must advise at the declaration meeting if team are balanced or unbalanced.
- E.03. Declaring Teams
 - a) In all divisions U11 and up, teams in each association must be tiered
 - b) U11 teams will be established Blue, Red and White tiers as per policy
 - c) U13 and U15 teams will be established Tier 1, 2 and 3
 - d) U18 teams will be established Tier 1 or 2 and a Tier 3 may be created after tiering
 - e) Participation in each tier level will be based on an association’s registration
 - 1 team Tier 1 or Tier 2
 - 2 teams 1 – Tier 1 & 1 – Tier 2
 - 3 teams 1 – Tier 1 or 1 – Tier 2 and 1 – Tier 3
 - 4 teams 1 – Tier 1 and 1 – Tier 2 and 2 – Tier 3
 - 5 teams 1 – Tier 1 and 2 – Tier 2 and 1 – Tier 3
 - 6 teams 2 - Tier 1 and 2 - Tier 2
 - 7 teams 2 – Tier 1 and 1 – Tier 2 and 1 – Tier 3

5 teams	4 – Tier 1 and 1 – Tier 2
	2 – Tier 1 and 3 – Tier 2
	3 – Tier 1 and 1 – Tier 2 and 1 – Tier 3
6 teams	2 – Tier 1 and 2 – Tier 2 and 1 – Tier 3
	5 – Tier 1 and 1 – Tier 2
	4 – Tier 1 and 2 – Tier 2
	4 – Tier 1 and 1 – Tier 2 and 1 – Tier 3
	3 – Tier 1 and 2 – Tier 2 and 1 – Tier 3

E.04. Tiering

While associations must declare teams as per Section E.03. Declaring Teams, an association may request, in writing, a change of their team’s starting tier prior to the creation of the regular fall or winter season as per Section F.01. Playing Season. The PCFLL Executive will review any requests and place teams in the tier best suited for their team’s level of play.

F. PLAYING SEASON

F.01. Playing Season

The playing season may start as early as the first (1st) weekend after Labour Day and may continue as late as the final weekend in March of the following year. All PCFLL scheduled and rescheduled games between the start of the season and the following five (5) scheduled weekends will be considered Tiering games, which count towards league play. The following weekend will be a tiering break. The Regular fall season begins the weekend following the last Tiering break and continues until mid-December. A winter break will run from mid-December until early January of the following year. The regular winter season begins in early January and may continue until the final weekend in March. The Winter Season shall be a continuation of the Fall Season. All teams will continue to play each other, regardless of provincial declarations, with every effort made to have a balanced schedule.

At the start of the playing season the PCFLL Executive will place teams in the appropriate tiers best suited to each team’s level of play. Clubs may request in writing any changes to their teams starting tier prior to the creation of the fall and winter schedule. The PCFLL Executive will review any requests and place teams in the tier best suited to each team’s level of play.

F.02. Exhibition Games

Exhibition games may be scheduled at any time during the playing season with the permission of the League Commissioner. Exhibition games do not count towards Provincial Championships qualifications.

F.03. Points

League play points shall be determined as follows:

- a) 2 points for a win
1 point awarded to each team for a tie
0 points for a loss
- b) In the event of a defaulted game, the non-offending team shall be awarded a goal and shall be awarded 2 points in league standings.
- c) The offending team shall be fined \$100.00 if the offending team cancels a game within 96 hours of the scheduled start time (or \$200.00 if less than 24 hours’ notice of forfeiture) – payable to the PCFLL. The non-offending team shall be awarded 2 points. Costs

associated with the game (i.e. referee fees, field cost) will be paid by the offending team. The game expenses will be paid to the non-offending association/club within thirty (30) days of the receipts received.

- d) Any team who plays an ineligible player will lose points, if they win. The points will be awarded to the non-offending team. The coach of the offending team will face a suspension, as stated in the suspension guidelines.
- e) Any team found guilty of playing an unregistered player during a regularly scheduled game (league, tournament, exhibition and provincial) shall forfeit all games won during which said player was a participant. The home association will be fined \$250 (payable to the PCFLL) if a player has played is found to be unregistered, defined as registered in the BCLA player database and all required, completed registration forms in the hands of the League Registrar (prior to Oct 31 deadline) or BCLA Registrar.

F.04. Provincial Qualifications

Provincial Championships qualification shall be determined by the Provincial Championships Committee.

F.05. Re-Tiering

- a) Teams can be re-tiered at any time by the PCFLL Executive. Points do not transfer with the team. The team will be given the average of the tier they are entering at that time.
- b) If based on the numbers of teams in Tier 2, if a need exists, and as agreed by the member associations (at the monthly meeting of the PCFLL prior to the end of tiering break), a Third Tier (Development) may be established after Tiering is complete. This would be comprised of teams that have new or developing players. These teams would not be allowed to declare for or participate in Provincial Championships.
- c) For U11 only. Teams will declare for Blue, Red and White (provided numbers support a White Division). After Tiering, there may be some team movement.

G. LEAGUE ANNUAL GENERAL MEETING

G.01. Annual General Meeting

The League Annual General Meeting shall be held no later than April 30th of each year. At the AGM, elections of officers for the next term and any changes to the Operating Policy will be the order of business. Any changes to the policy must be submitted forty-five (45) days prior to the AGM and forwarded to each member club thirty (30) days before such meeting.

G.02. Quorum

Seven (7) members present shall constitute a quorum at any meeting, general or special, of PCFLL.

G.03. Amendments

This document may be amended by a majority vote of the members present at the AGM or an extraordinary meeting.

G.04 Voting

There is a limit of two (2) votes per member association for Youth, and one (1) vote for each association with a female team.

G.05 Attendance

Any association not sending at least one (1) delegate to the PCFLL AGM (usually April) will be subject to a \$50.00 fine.

H. BCLA FIELD SPECIAL SESSION

Any association not sending at least 1 delegate to the BCLA Field Special Session (usually April) will be subject to a \$50.00 fine.

I. EXECUTIVE

The Executive of the organization shall consist of a Chairperson, Vice Chairperson, 2nd Vice Chairperson, Secretary and Treasurer. All positions shall be filled by election at the AGM. Should positions be left vacant at the AGM, the elected executive shall be empowered to appoint persons to the positions. The Executive shall appoint the Registrar, Head Referee, Head Umpire, Head Commissioner, Coaching Coordinator, and a Commissioner for each division, prior to the start of the season. These appointed positions are one (1) year positions.

The Chairperson, 2nd Vice-Chairperson and Treasurer shall be elected for two (2) year terms in odd number years. The Vice-Chairperson and Secretary shall be elected in two (2) year terms in even-numbered years.

J. OFFICERS AND DUTIES

Elected Positions

J.01. Chairperson

The League Chairperson shall be elected at the AGM by majority vote of the members present. The Chairperson will administer the League as per the Operating Policy of the League, and of the B.C. Lacrosse Association. He/she will chair all meetings of the League and will have the vote only to break a tie. He/she will represent the League at all Field Directorate meetings and shall carry the League votes.

J.02. Vice Chairperson

The Vice Chairperson shall take over the duties of the Chairperson in his/her absence. He/she will handle all communication between the PCFLL Executive and its member clubs, the BCLA and the PCFLL Webmaster, if applicable.

J.03. 2nd Vice Chairperson

The 2nd Vice Chairperson will be responsible for the female division of the PCFLL. Also, the 2nd Vice Chairperson shall take over the duties of the Chairperson in his/her absence and the absence of the Vice Chairperson.

J.04. Secretary

The Secretary will be responsible for recording and keeping minutes of all meetings and keeping records of all correspondence. He/she will assist the Chairperson in the distribution of said correspondence to all member clubs.

J.05. Treasurer

The Treasurer will keep records of all financial matters pertaining to the League. He/she will present financial statements at the AGM.

J.06. Registrar

The Registrar will be responsible for the collection of all PCFLL player registrations and fees, preparation of a team roster of registered players and revenue summary for the Treasurer.

J.07. Head Referee

The Head Referee must be a certified official and will be responsible for certification of PCFLL referees and overseeing allocation of referees for PCFLL-hosted tournaments and provincial championships games.

The Head Referee is required to observe PCFLL scheduled games, and to evaluate referees, throughout the PCFLL seasons. The Referee-in-Charge must provide the PCFLL Executive a list of officials that will be used for the Provincials seven (7) days prior to the start of Provincials. All referees wishing to participate in Provincial Championships must fill out application by date TBA. The Referee-In-Charge will evaluate the referees and select as set out by the PCFLL Executive.

J.08. Head Umpire

The Head Umpire will be responsible for certification of PCFLL umpires and shall be responsible for scheduling all umpires for PCFLL Female League games. The Head Umpire is required to observe PCFLL Female games, to evaluate umpires throughout the season.

J.09. Coaching Coordinator

The Coaching Coordinator is the liaison between the BCLCA Vice-Chair Men's Field/BCLA Vice-Chair Woman's Field and the respective Association or Club Coaching Coordinators:

- To forward all coaching requirements and/or problems to the BCLCA.
- To ensure all deadlines are adhered to by the Association or Club Coaching Coordinators
- To act as a member of the Discipline Committee when required.
- To attend all meetings of the BCLCA

J.10. Head Commissioner

PCFLL Head Commissioner is responsible to help all Commissioners with their divisions and be available to step in and help the other Commissioners when needed. He/she is required to observe PCFLL scheduled games. The PCFLL Head Commissioner will be the Commissioner for all PCFLL-hosted provincial championships games, will be involved with Commissioners and any disputes, and will have the final say along with the PCFLL Executive about any disputes that might arise.

J.11. Commissioners

- a) Commissioners must keep sufficient records or statistics to:
 - (i) Keeping website updated with scores
 - (ii) Maintain an up-to-date account of non-played games
 - (iii) Maintain an up-to-date account of penalty occurrence
 - (iv) Spot any serious imbalance of the competition level within their division(s) and report it to the League.
- b) Commissioners must attempt to maintain a high standard of lacrosse, in terms of discipline within their division(s).
- c) Commissioners should acquaint themselves personally with all team officials in their division(s).
- d) Commissioners shall handle all cases of complaints or disputes in their division(s) fairly and with an open mind. Complaints or disputes from coaches, team managers or Association Presidents

must be in writing (email) and are the only cases that Commissioners shall be required to deal with.

- e) The Commissioner shall submit division winner(s) and a written year-end report to the chair by March 1st, which must include any carry over suspensions needed to be brought forward to the following year. On receiving the written year-end report as well as winner(s) by the PCFLL Chair, the league Commissioner will be paid a \$200 stipend for his or her duties from the past season. If the report or division winner(s) are not submitted by the said date the stipend is reduced by ½, if nothing has been sent to the chair by April 1st, then no stipend will be given.
- f) The position of Commissioner will be a one (1) season term.
- g) Commissioners must adhere to and follow the “commissioners Guidelines” as sanctioned by the Field Directorate of the BCLA each year.

J.12. Referee Allocator

The referee allocator will use a web-based allocation program to assign referees in the U13, U15 and U18 divisions. The U7, U9, and U11 assignments will be allocated by the home association head referee or association allocator.

J.13 Umpire Allocator

The Umpire Allocator will use a web-based allocation program to assign referees in the U8, U12, U15 and U19 divisions.

K. MEMBERSHIP

K.01. Members

Members of the Pacific Coast Field Lacrosse League shall consist of the following:

- a) Executive as elected under Regulation J - Officers and Duties, Elected Positions
- b) Any organization registered with BCLA within the area of the Lower Mainland and Fraser Valley that, at the time of the application, is in good standing. New clubs registering teams must submit a written application with clearly defined association boundaries, a list of committed players, division(s) teams will be declared in, a list of club Executive, description of home facilities, and a list of certified officials (field lacrosse referees) as per Regulation 8 of the BCLA Field Directorate Operating Policy, along with league fees to the August meeting.
- c) Executive as appointed by the PCFLL Executive under Regulation J - Officers and Duties, Appointed Positions. However, they are not entitled to vote at PCFLL meetings, nor at the PCFLL annual general meeting.

K.02. Representation

All clubs must send one (1) representative to all PCFLL meetings. If clubs miss two (2) consecutive meetings there will be a \$50.00 fine levied. Fines unpaid by the next meeting puts the club in bad standing.

K.03. Meeting Minutes

Each PCFLL meeting will be recorded, and the minutes to be distributed and/or posted within fourteen (14) days from which it took place.

L. LEAGUE FEES/PERFORMANCE BOND

L.01. League Fees

- a) The league fees per team will be set at the AGM each year (currently set at twenty dollars (\$20.00)) and must be paid on or before a date determined by the PCFLL Executive. Only teams who have paid by this date will be scheduled for league play starting the same calendar year. The team shall submit no less than ten (10) dates for home games along with their league fees.
- b) Each association is required to submit a cheque for \$530, for each team they are declaring, at the September declaration meeting. The cheque would be for the 10-player minimum, at \$51/player, plus the \$20/team amount.

L.02. Player Fees

The player fee will be set at the AGM each year (currently five dollars (\$5.00)) and must be paid when each player is registered with the team registrations.

L.03. League Performance

Teams found to be not fulfilling their scheduled league commitments may be declared not in good standing by the PCFLL Executive. Teams declared not in good standing will be expelled from the League and therefore not eligible for Provincial Championships.

M. REGISTRATION

M.01. Team/Player Registration

In accordance with Youth Field Operating Policy 13 and the Woman's Field Operating Policy Reg. 36, player registration forms and required fees must be submitted to the BCLA Registrar on or before October 31st of each playing year (Sept-Aug). Late registration will be closed on November 30 or other date as determined by the PCFLL Executive.

M.02. Fines for Late Submission

Each association will submit to the BCLA Office, by October 31st, a team list generated from the on-line database. Also, each association is to have the balance of their registration fees submitted by October 31st to the PCFLL Treasurer (adjustments may be necessary after the BCLA Registrar has verified registration numbers). If an association does not comply with said dates, they will be fined \$250.00, and another \$250.00 for each additional seven-day period that the team lists and/or registration fees are not received.

N. LEAGUE EXPANSION

N.01. New Teams

Application for entry must be submitted in writing to the League Chair by the August meeting. The application must be accompanied by association boundaries, a list of committed players, division(s) teams will be declared in, list of executives, list of coaches, list of team officials (certified field lacrosse referees), team colours (to be approved by League Executive) and the league fee as set by the PCFLL.

N.02. New Clubs

New clubs will be added to the regular season schedule after Regulation N.01 is complete.

N.03. Approval

All league expansion requests will be voted upon by all member associations of the League who are in good standing and must receive a majority vote for expansion to proceed.

O. SCHEDULING OF GAMES

O.01. League Schedule

- a) All league schedules will be made up by Commissioners and/or league appointed personnel at least one week in advance of the scheduled game date, whenever possible. All league games will take precedence over exhibition games.
- b) Any team wishing to reschedule a game must contact their opponent and League Commissioner 96 hours prior to the scheduled game time. If the appropriate people are not notified by the designated 96-hour period, a team is not obligated to accept the request to reschedule the game. This does not include extraordinary factors such as field closures due to bad weather.
- c) Teams must give justifiable reasons for requesting a game be rescheduled. A team is not obligated to accept a request to reschedule a game when the request is made outside of the designated 96-hour time period as stated in Regulation O.01 b). A team who does not accept the request to reschedule a game must inform their League Commissioner as soon as possible that request to reschedule a game was made and rejected. The team must provide a valid reason for not accepting a request to reschedule a game. The Commissioner may award points to the non-offending team if the rationale for requesting a game be rescheduled are not reasonable and justifiable and the scheduled game is not played.
- d) Games to be rescheduled must be done prior to the conclusion of the current season (i.e., Tiering, Fall, and Winter). If no agreeable date is available, then both teams must supply a date and time to their League Commissioner. The League Commissioner will reschedule the game based on the date and times submitted. The League Commissioners have the authority to assign points or not, if teams do not meet the guidelines by working together to reschedule their games.
- e) A default game occurs under one of the following situations:
 1. A team fails to appear at the appointed time and place for a game;
 2. A team appears at the appointed time and place for a game with the intent to play the game but does not have the required number of players to start the game; a coach and a player showing up for the game does not constitute intent; or
 3. A team, for any reason, fails to finish the game.
Any team failing to appear for a game at the appointed time and place is responsible for paying the costs associated with the game as outlined in Regulation F.03. The League Commissioner will be notified of the situation as soon as possible and will report the incident to the PCFLL Executive for further action.
- f) Commissioners are to be notified of all game changes.
- g) Potential costs incurred by cancellations of less than 96 hours will be billed to the offending association/team.
- h) Teams who forfeit or cancel games within 96 hours of the scheduled start time will be fined \$100.00 (or \$200.00 if less than 24 hours notice of forfeiture) – payable to the PCFLL. Any club and/or team who do not pay any outstanding referee/umpire fees from any defaulted game(s) prior to the completion of the current league schedule will be

considered in bad standing and none of their teams will be allowed to represent the PCFLL in the Provincial Championships.

- i) In the event of forfeiture of a game within 96 hours of scheduled start time, the non-offending team must follow “Defaulted Game Procedure” (see Appendix A) including submission of Defaulted Game Form.
- j) The league schedules will include the final date of league play. No games will be scheduled or rescheduled after this date without prior approval of the Commissioner. Prior to rescheduling any games, the Commissioner of the League has to be advised. Rescheduling games may seem to be a reasonably straight forward exercise, but a surprising number of situations develop in which rival teams cannot (or will not) find a mutually agreeable time. In the case of two teams unable to agree on a rescheduled game time, the Commissioner may be required to mediate a rescheduled game time. In such mediations, the Commissioner must collect all pertinent information, such as why the original game was cancelled, and field times offered from both teams, and then consult with head Commissioner and PCFLL Executive to make a final ruling.
- k) Any team refusing to travel to another association for a game will be fined as per Regulation O.01 g) and h).

O.02. Play-off Schedule

- a) The PCFLL Executive, if required, will determine a playoff format after the Field Directorate has declared the number of PCFLL teams eligible for the Field Provincial Championships. If no playoff format is required, then the final league standings will be used to determine the declared PCFLL teams eligible for the Field Provincials.
- b) Tie breaker rule should standing be tied after the regular season
 1. Highest winning percentage
 2. if tied, then most wins
 3. if tied, then most ties
 4. if tied, then fewest games played
 5. if tied, then Least Goals Against
 6. if tied, then Coin Toss

O.03. Provincial Championships

Participation in the Field Provincial Championships tournament will be at a venue, time and under rules and format as set by the provincial committee of the Field Directorate.

O.04. Hosting of Provincial Championships

Member associations of the PCFLL interested in hosting the Field Provincials must inform the PCFLL of their intentions prior to submitting their application to the Field Directorate.

P. FIELDS AND GAMES

P.01. Game Time and Field Availability

A list of times and field locations for each association must be submitted to the PCFLL Executive at the PCFLL declaration meeting in writing.

P.02. Home Team Responsibility

- a) Lining fields and cones
- b) Nets
- c) Timekeepers table, 4 chairs and time/score keepers
- d) Balls
- e) Officials (certified field lacrosse referees/umpires) as per Field Directorate Operating Policy Regulations.
- f) It is the responsibility of both teams to keep their spectators to the sidelines, opposite the player's benches wherever possible.

P.03. Score Sheets

It is the responsibility of the home team to ensure that the game sheet is clearly and properly filled out prior to the start of each home game. Game sheets must be protected from the weather to ensure they are legible. Improper game sheets will be considered invalid for league results and player eligibility for the Provincial Championships.

The home team's scorekeeper is responsible for distributing the copies of the game sheet at the end of a game. The winning team's representative is given the white and pink copies. The losing team's representative is given the yellow copy. In the event of a tie, the home team's representative is given the white and pink copy.

The winning team's coach or manager is responsible for submitting the original game sheet (top white copy) to the League Commissioner. A copy of the game sheet must be electronically sent to the League Commissioner within 24 hours after the conclusion of the respective game. The original game sheet must be mailed out to the League Commissioner within 3 days of the conclusion of the respective game. In the event of a tie, the home team's coach or manager is responsible for submitting the original game sheet.

All players can be added to the game sheet at the beginning of the game, but any player who hasn't arrived by halftime must be removed from the game sheet roster. All penalties must be clearly added to the scoresheet.

P.04. Problem Reporting

All expulsion penalties must be reported to the League Commissioner either verbally or by e-mail within forty-eight (48) hours, and a written game report submitted within forty-eight (48) hours by the senior referee/umpire of the game. All defaulted games must be reported to the League Commissioner either verbally or by email within twenty-four (24) hours by host teams.

P.05. Youth Game Length

Games will consist of the following, which may vary in each division, with stop time in the last 30 seconds of the 1st, 2nd, and 3rd quarters. When the clock is on, the field stop time begins regardless of the score. The score when there are 2 minutes left dictates if the time remaining is stop time or running time. If the score is 5 goals or less, the last 2 minutes of the 4th quarter is

stop time. If the score is greater than 5 goals, the last 2 minutes of the 4th quarter is running time. Whatever the decision is at the 2-minute mark of the 4th quarter will continue until the end of the game. There is not changing from running time to stop time or vice-versa.

- a) U7 games – 10-minute quarters (min.) or as time and field conditions permit.
- b) U9 games – 12-minute quarters (min.) or as time and field conditions permit.
- c) U11 games – 5- minute quarters (min.) or as time and field conditions permit.
- d) U13 games – 15-minute quarters (min.) or as time and field conditions permit.
- e) U15 games – 15-minute quarters (min.) or as time and field conditions permit.
- f) U18 games – 15-minute quarters (minimum) or as time and field conditions permit.

Regular scheduled games will start no later than 15 minutes after scheduled game time, when the field is available for play. If a team does not field the minimum (10) players, the game will be deemed a forfeit. For U7 and U9, the minimum number of players is eight (8). The length of the quarters can be altered if both coaches agree.

P.06. Tie Games

PCFLL games shall consist only of regulation time regardless of the outcome.

P.07. Uniforms

- a) Each team's uniform must conform to the World Lacrosse regulations regarding player's numbers on the front and back of team jerseys. It is up to the Home team to have alternate jerseys or pinnies if there is a colour conflict.
- b) Any association or their teams who wish to change their association and league approved uniforms must get approval from their home association. The president of that association and the team that wish to alter their approved uniforms or change their name, logo or colours will bring this request to the PCFLL chair to be presented at the next PCFLL meeting. Failure to do this will result in the association being fined \$1,000.00 and teams removed from the league.
- c) Any association who wish to change their name, logo or colours for their whole association, must make their request to the PCFLL chair to be presented at next PCFLL meeting where all the associations get a vote on the request

P.08. U7 and U9

In U7 and U9, when a game has a difference of 5 goals or greater - when the losing team has been scored on, they will start with possession at centre instead of having a face-off. Normal face-off procedure will resume if the difference in goals becomes less than 5. Once any player has scored four (4) goals, the scorekeeper will notify both coaches and both officials. Further goals from that player will not be registered and will be considered a "no goal". Play will resume as the goalie's ball.

P.09. U7 and U9 Stick Checks

No stick checks will be permitted in regular season play and in Jamborees.

Q. OFFICIALS

Q.01. Game Officials

A minimum of two certified officials is required for each game in each division.

An official shall not referee/umpire a sibling, parent or immediate relation involved in a game at all levels except in extenuating circumstances and agreed to by both teams. As per BCLA Regulation 5.03, and the following paragraph is to be followed.

Should only one referee/umpire show up for a scheduled game, every effort must be made to locate another referee/umpire, certified. If another referee/umpire is located and it happens to be a parent or a sibling of one of the players playing in that game, it should be noted on the score sheet. Both coaches should also be made aware of the fact and they should initial the score sheet to indicate that they have been notified.

If only one official is present to referee a game, then that official must call off the game. An exception can be made at U7 providing both coaches agree to one referee/umpire. Both game fees will be paid to the referee/umpire.

Q.02. Officials Credentials

Each official must be certified as a field lacrosse referee/umpire. A field lacrosse referee/umpire should be at least two (2) years older than the division being officiated.

The officials must print their name on the score sheet before the game starts. If a game has a mentorship senior referee/umpire working with the officials for that game for the purpose of evaluation or on field education, that referee/umpire(s) must print their name on the score sheet as "Mentors".

That senior referee/umpire that prints his/her name as "Mentors", shall have the same authority over the play of the game as the two assigned officials. This jurisdiction may carry over to be deemed the head referee/umpire in respect to settle any dispute and those disputes will be final.

This Mentor role is for the purposes of regular season play is only for the sole intent of training officials. The persons that may occupy this position must have the clearance from the officials' Chair, Vice Chair of Field or RIC of PCFLL.

Q.03. Proper Uniforms and Equipment

Officials must wear approved uniforms (minimum striped jersey and hat) and must carry the following equipment:

- penalty flag - coin (for toss)
- whistles - string for repairing net
- measuring tape

Q.04. Payment of Officials

- a) Both teams shall be responsible for payment of the officials. They shall each be responsible for payment of one game fee and payment will be made in cash prior to the start of the game.
- b) Game fees are those set by BCLA Operating Policy OR those recommended by the League.
- c) Officials who travel an additional 40km or more from their home address to the designated game field are entitled to a \$10 compensation.
 - i) This field fee is payable only once per day per club regardless of number of games officiated at the same field
 - ii) Referee/umpire allocator will advise teams prior to game day if travel fees will apply
- d) If the game is not played, then they will only receive payment from the home team. Officials will still receive payment if team(s) does not show up for game.

Q.05. Authority of Officials

Officials' authority begins when he/she arrives at the field and will end when the teams proceed to their respective bench area following the handshake, should there be one. If there is no handshake, the authority will end when the teams are under control of their head coach.

R. AGING UP OR DOWN/ PLAYING UP OR DOWN

R.01. Aging Down

All players should register and play in the division and tier according to their birth date. However, some circumstances make it very difficult for this to occur and exceptions can be made providing the proper steps are followed.

The only exceptions are based on size, skill level and any disabilities.

UNDER NO CIRCUMSTANCES WILL A PLAYER BE GIVEN PERMISSION TO PLAY DOWN ON A TIER 1 TEAM. Nor can that player be called up to a Tier 1 team in the division they are playing down in, nor be called up to his/her birth aged division.

No Player who has been given permission to play down during the League will be allowed to participate as a player for the team in the Field Provincials.

PROCEDURES

1. All requests to play a player down a division must be in writing and submitted to the PCFLL Chairperson and Executive for approval prior to the start of tiering schedule.
2. All requests must be submitted by the association president or their designate and will be reviewed, assessed and approved or declined by the PCFLL Executive.

R.02. Aging Up

An association may age up a player from their existing age playing division, to one age division higher only and must be registered accordingly.

Associations must give the name of these players to the Commissioners prior to the compliance deadline as per BCLA Operating Policy, i.e. U13 to U15, U11 to U13.

A player that has been aged up cannot be called up to play in a higher division. For example: A U9 player aged up to U11 cannot play up to U13.

R.03. Playing Up

Subject to the residency rules, and as long as the player plays for his/her registered team as well as playing up, a player can play up unlimited games in a higher division provided his/her club or association, coach or team manager has given permission, subject to the following.

- a) A player may play up one age division to their existing tier calibre or higher, i.e. Tier 1 to Tier 1 only, Tier 2 to Tier 2 or Tier 1, Tier 3 to Tier 3 or Tier 2 or Tier 1.
- b) Players may play up any tier calibre within their age division to a maximum of three (3) games ONLY (i.e. Tier 2 to Tier 1, Tier 3 to Tier 2 or Tier 1).
- c) In circumstances where an Association does not have a Tier 2 team to call from, the team may ask permission from the TWO (2) league commissioners for a Tier 1 player from the division below to be called up prior to the game, both commissioners must discuss and be in agreement. The league chair must be notified from the commissioner of the team who

requested the Tier 1 player whether approved or if denied with rationale. Teams will not be allowed more than three (3) of these players. These games would not count towards Provincial qualification.

Call-up players are limited to maximum five (5) per game; or that number may be increased with the approval of the Commissioner.

R.04. Call-Up Players

- a) Call up players need to fulfill their own team obligations for the season 50% to qualify for playing for another team at the Field Provincials, as well as the three (3) game call up.
 - U18 teams can call-up from U15 Tier 1 and 2.
- b) Players that are called up must fulfill their obligation to their own team's scheduled game before committing to play for another team.
- c) All call up players must be clearly entered onto the game sheet, at the bottom of the team roster. Players being called up must be written in the game notes. One game call-up sheets must be used for all call-up players. The one game call-up sheets must be with the game sheet prior to the start of the game and stay with the game sheet. The winning team is responsible to send in all call-up sheets along with the game sheet to their commissioners.

R.05. Playing Down

No Player may play from a higher calibre tier to a lower calibre tier (i.e. Tier 1 U13 to Tier 2 U13, Tier 1 U13 to Tier 2 U15).

S. TIERING RULE

S.01. Crossover of Players within an Association

Where there are two teams from one association playing in one league, there is to be no crossover of players from one team to another, and back and forth, after October 31st of the playing year. If said infraction occurs after October 31st of the playing year, the player would be eligible for his/her registered team only. Any team found guilty of playing an ineligible player during a regularly schedule game shall forfeit all games won during which an ineligible player was a participant.

S.02. Maximum Number of Crossovers

Where it is necessary to have players criss-cross, this shall be limited to a maximum of three (3) players on a game-by-game basis only. Each player is only able to criss-cross over a maximum of two (2) times. A limit of only five (5) player movements can be made.

T. RESIDENCY RULES

T.01. Residency

- a) A player living in an area/municipality or city which has an association registered with the Pacific Coast Field Lacrosse League and the BCLA must register and play for said team in the association league.
- b) All players must sign and play with the association which administers lacrosse for the area in which that player permanently resides.
- c) If not, the player must obtain a release.

- d) If the player has played the two consecutive seasons with another association as an eligible player (living within that association's home area or properly released) the player has the option of signing and playing with either his/her home association or the association he/she previously played for.
- e) In cases where the player's parents/guardians have joint custody and the child lives with both parents, residency shall be based on the residence in which the child spends the majority of time. If the custody arrangement is 50/50 and the parents live in different association boundaries, the child can choose which association he/she will play with in the first year. In subsequent years, in order to change associations, both parents must provide a Statutory Declaration which states which parent the child is living with, the address where the child currently resides, and which school the child is attending. If further confirmation is required to verify school attendance, the parent, upon request, will provide a letter of authorization to the school directing the school to provide the BCLA representative with information as to the address of the player.
- f) The player must report their change of address to their league by December 31 of the season prior.
- g) If there is question at any point where truth of residency is proven to be or have been falsified in any way (for both present and previous seasons), the youth will face suspension for one full calendar year from lacrosse play.
- h) When the PCFLL is advised of potential address falsification, the PCFLL executive will appoint a three (3) person committee (must not be from the associations involved) to pursue further investigation to validate or disprove the declared address for registration. The PCFLL executive will review the information collected and will determine if proper residential registration procedures were followed.
- i) If a player has been found to have violated or manipulated residency rules, they will forfeit all registration fees for the current season and will have to pay an additional one-time reinstatement fine of \$250.00 (payable to the PCFLL) prior to future registration.
- j) The onus to prove residency rests with the player, who must provide documentation and information in support of the player's claim.
- k) The PCFLL Executive or appointed committee is entitled to, but is not restricted to, review the following documents and information to make their determination:
 - i. A copy of the player's rental agreement or proof of home ownership;
 - ii. A copy of the player's utility bill;
 - iii. A copy of the player's school records;
 - iv. Any other information or documentation that the PCFLL considers relevant.

T.02. Releases

- a) Where no team is available within the player's age group, the player must properly register with his/her home association and then obtain a release and with written release from his/her home association for the current playing season only. This release will not count as a grandfathering year. The player will be placed by the League Executive.

- b) No player may play with two associations in any given year unless the player who is already signed with an association moves to another area during the playing season. He/she must then receive permission from the Division Commissioner of his/her new area before he/she is eligible to play with a team in the new area. If the move is within the PCFLL area, permission of the move must be by the PCFLL Executive.
- c) If a player does not want to play for their home association, the player must obtain a release from their home association. With written permission of the player's home association, the League Executive will place the player.
- d) No release will be looked at except for teams that are full, i.e. a youth team has 23 players registered or a women's team has 18 players.
- e) If there is a dispute between associations concerning the release of a player, the PCFLL Executive will have the right to place the transferring player with the association that they feel is in the best interest of the League and the player.
- f) Releases will not be reviewed unless the player wishing a release is properly registered with their home association.

T.03. Release Guidelines

- a) All releases need to follow the guidelines. This includes Regulation T.01 c) and Regulation T.03 a) and d).
- b) All players requiring a release must be properly registered with their home association.
- c) Release forms must be filled out correctly.
- d) The player's release and destination request must be submitted to the PCFLL Chair - this can be done electronically or in person.
- e) A release request must come from the home association.

T.04. Release Appeals

- a) Denial by Home Association
 - i. Any player may appeal a denial by their home association to the PCFLL through their League Chair within 14 days of the written notification of denial.
- b) Appeal of Placement by League Executive
 - i. Any player who wishes to appeal their placement by the League Executive must do so in writing within 7 days of notice of release.
 - ii. Written notice of appeal must be sent via email to League Chair and must include relevant supporting documentation along with a \$100.00 appeal fee (payable to PCFLL). Appeal fee must be received within 72 hours of notice of appeal.
 - iii. League Executive will appoint a three (3) member Appeals Committee to review appeal and all relevant supporting documentation.

iv. If Appeals Committee approves the appeal, the appeal fee will be returned to the player and League Executive must release the player based on the recommendation of the Appeals Committee.

v. If Appeals Committee denies the appeal, the appeal fee will not be returned, and the player must report to the originally assigned team or file a further appeal with the BCLA (refer to BCLA Appeal Process Appendix A General Operating Policy).

vi. All appeals must first be submitted to PCFLL prior to submission to BCLA.

All the above must be done before the player will be released and allowed to play with the association they are placed in.

U. FINES AND FEES

U.01. Notice

Where the Operating Policy calls for fines to be imposed, notification will be given to the affected club by the Treasurer.

Where fees or fines are outstanding, notice will be given to the affected club by the Treasurer prior to the Annual General Meeting.

U.02. Non-Payment of Fines and/or Fees

No Club shall be eligible for Provincial Championship competitions unless all outstanding fines from the current season up to that point in the season have been paid in full.

No Club shall participate in PCFLL activities unless all outstanding fees and fines from the previous season have been paid in full.

No Club shall receive a vote at the PCFLL Annual General Meeting unless all outstanding fees and fines from the current season have been paid in full.

V. CERTIFICATION REQUIREMENTS

V.01. Coaches

All team coaches and assistant coaches must be properly certified to participate in league games as required by the B.C. Lacrosse Coaches Association. All team coaches and assistant coaches must be properly certified to participate in the B.C. Youth Field Provincial Championships as required by the B.C. Lacrosse Coaches Association.

V.02. Referees

Each club is responsible for having not less than three (3) certified referees, with certification meeting the requirements as set out by the BCLOG Vice Chair – Men's Field.

Referee names and level must be presented to the PCFLL Head Referee before the season begins.

SCHEDULE 1 - POLICIES PERTAINING TO WOMEN'S LACROSSE ONLY

AA. Playing Ages

- U8 and at least 5 years old
- U12
- U15
- U19

All ages are determined as of January 1st of the playing year.
Girls will be looked upon as Tier 3 house league.

BB. Playing Season

The playing season may start as early as the first (1st) weekend after Labour Day and may continue as late the final weekend of March of the following year. All scheduled and rescheduled games between the start of the season and until mid-December will be considered the Fall season. A winter break will run from mid-December until early January of the following year. The regular winter season begins in early January and may continue until the final weekend of March.

a) Exhibition Games

Exhibition games may be scheduled at any time during the playing season with the permission of the League Commissioner.

b) Points

League play points shall be determined as follows:

- i) 2 points awarded for a win
- 1 point awarded to each team for a tie
- 0 points awarded for a loss

- ii) In the event of a forfeited game, the non-offending team shall be awarded a goal and shall be awarded 2 points in league standings. As per Regulation O.

- iii) The offending team shall be fined \$100.00 (or \$200.00 if less than 24 hours' notice of forfeiture) and the non-offending team shall be awarded cost associated with the game (i.e. umpire fees, field cost) when a team forfeits a game by failing to appear for the scheduled game.

CC. Fields and Games

CC.01. Game duration

- U8 – 2 X 12-minute halves with a 2-minute break
- U12 - 4 x 12-minute quarters
 - o 2 minutes between 1st and 2nd Quarter
 - o Last 30 seconds of 1st & 2nd quarter will be stop time
 - o 2 minutes between 3rd and 4th Quarter
 - o Last 30 seconds of the 3rd quarter will be stop time
 - o Last 2 min of the 4th quarter will be stop time
 - o 5 minutes at half time (between 2nd & 3rd quarter)
 - o Goalies will switch ends at the end of each quarter

All games are to be played under the BCLA "Fair Play Code of Conduct", meaning that all players should get equal playing time.

U15 & U19 – 4 x 15-minute quarters

- o 2 minutes between 1st and 2nd Quarter
- o Last 30 seconds of 1st & 2nd quarter will be stop time
- o 2 minutes between 3rd and 4th Quarter
- o Last 30 seconds of the 3rd quarter will be stop time
- o Last 2 min of the 4th quarter will be stop time
- o 5 minutes at half time (between 2nd & 3rd quarter)

All games must start and end on time. Teams are to ensure they are at the field early and ready for equipment check prior to the start time.

As per World Lacrosse rules, a roster of 18 constitutes a full team. Any number of players up to no more than ten (10) are permitted on the field at the same time, unless the rules have been modified. One of the ten players on each team may be a goalkeeper. Modification would be based upon agreement between clubs and the PCFLL executive.

CC.02. Roster

All players should be added to the game sheet at the beginning of the game, but any player who hasn't arrived by halftime must be removed from game sheet roster. Late arriving players must leave their stick on the scorekeeper's table to be checked at the half. They CANNOT PLAY WITH THEIR OWN STICK, but can play with another player's stick or extra stick that has been checked prior to the game start.

CC.03 U12 teams only

Teams ahead by five (5) goals or more:

- a) In the event that a team is leading by five (5) goals or more, the team with fewer goals will be awarded the ball at center field in place of the draw.
- b) Once any player has scored four (4) goals, the scorekeeper will notify both coaches and both umpires. Further goals from that player will not be registered and will be considered a "no goal". Play will resume as the goalie's ball.

DD. Red Cards (Penalty)

There are two 'red penalty cards' in Women's Field Lacrosse: a 'yellow / red' and a 'straight red'. These shall be treated differently in accordance with World Lacrosse /CLA Rules.

Any player or bench personnel who receive a yellow/red in a game of regular season play, exhibition play, playoff games, or any Provincial championship games for personal fouls:

- a) Shall have her / his name written on the game sheet of the game as receiving a yellow/red. She/he must leave the field and the entire playing area.
- b) Shall be the subject of an "On-line Referee Report", to be completed by game officials.

Any player or bench personnel who receive a straight Red Card in a game of regular season play, exhibition play, playoff games, or any Provincial championship games for personal fouls:

- a) Shall automatically miss the following scheduled game. Exhibition games do not count toward the suspension, nor should the player be allowed to play.
- b) Shall be referred to and investigated by the Discipline Committee.
- c) Shall have her / his name written on the game sheet of the suspended game (at the bottom of the team list) with the designation "SUSPENDED – 1 of 1" written beside her/his name. She/he must leave the field and the entire playing area.
- d) Shall be the subject of an "On-line Referee Report", to be completed by game officials.

EE. Umpires

At least two fully certified umpires will be provided for all regular season games. Except for U8 which will have one fully certified umpire.

Umpires will be selected and appointed by the Head Umpire.

All umpires must be certified by the date set out in the BCLA Field Directorate Operating Policy. Umpires may be required to undergo a re-evaluation at any time as designated by the Head Umpire for the purpose of promoting or demoting their classification.

Umpire Payment

- The official umpires for each game will be paid prior to the start of the game at the field.

Fees:

U8 \$20.00

U12 \$35.00

U15 \$45.00

U19 \$55.00

Proper Uniform & equipment for Umps

Umpires must wear approved uniforms (minimum striped jersey & black pants, shorts or skort) and must carry the following equipment:

- 2 whistles
- String for repairing net
- Penalty card and yellow flags
- Measuring tape

FF. Personal Equipment

In addition to Regulation P.07.1:

- Goggles are mandatory

GG. Annual General Meeting

Girls Section

- Only associations with a Girls Division can vote (1 vote per association) during the Girls Section of the PCFLL AGM.

Operating Policy Changes for 2021-2022

Regulation Change: E.01. Divisions

Was: E.01. Divisions

U18 Field Under 18 years

U15 Field Under 15 years

U13 Field Under 13 years

U11 Field Under 11 years

U9 Field Under 9 years

U7 Field Under 7 years (U7 players must be 5 years of age as of January 1 of the playing year)

U5 Field Under 5 years (strictly introductory and developmental; this will be a co-ed division.

Players from this age division are not permitted to play up to U7 youth or U8 women's).

All ages are determined as of January 1st of the playing year.

Changed to: E.01. Divisions

Playing ages for the PCFLL are governed by the BCLA Field Lacrosse Operating Policy for all playing divisions

Regulation Change: E.03. Declaring Teams

Was: Any association declaring two (2) or more Tier 1 teams in U13, U15 and U18 must advise at the declaration meeting if all teams are balanced or unbalanced. U11 and below must be balanced.

Changed to: ~~Any association declaring two (2) or more Tier 1 teams in U13, U15 and U18 must advise at the declaration meeting if all teams are balanced or unbalanced. U11 and below must be balanced.~~

Regulation Addition: E.04. Tiering

New: While associations must declare teams as per Section E.03. Declaring Teams, an association may request, in writing, a change of their team's starting tier prior to the creation of the regular fall or winter season as per Section F.01. Playing Season. The PCFLL Executive will review any requests and place teams in the tier best suited for their team's level of play.